



*City Council*  
**COMMITTEE OF THE WHOLE**  
*City of Belvidere, Illinois*

Alderman Clinton Morris, 1<sup>st</sup> Ward

Alderman Daniel Snow 2<sup>nd</sup> Ward

*Co-Chairman, City/County Coordinating*

Alderman Thomas Ratcliffe, 3<sup>rd</sup> Ward

*Chairman, Finance and Personnel*

*Vice Chairman Building, Planning and Zoning*

Alderman George Crawford, 4<sup>th</sup> Ward

*Chairman, Public Safety*

Alderman John Sanders, 5<sup>th</sup> Ward

*Chairman Building, Planning and Zoning*

Alderman Clayton Stevens, 1<sup>st</sup> Ward

*Vice Co-Chairman, City/County Coordinating*

Alderman Daniel Arevalo, 2<sup>nd</sup> Ward

*Vice Chairman, Public Safety*

Alderman Wendy Frank, 3<sup>rd</sup> Ward

*Vice Chairman, Finance and Personnel*

Alderman Ronald Brooks, 4<sup>th</sup> Ward

*Chairman Public Works*

Alderman Mark Sanderson, 5<sup>th</sup> Ward

*Vice Chairman, Public Works*

**AGENDA**

**January 23, 2017**

**6:00 p.m.**

**City Council Chambers**

**401 Whitney Boulevard**

**Belvidere, Illinois**

Call to Order – Mayor Mike Chamberlain:

Roll Call: Present: Absent:

Public Comment:

Public Forum:

Reports of Officers, Boards, and Special Committees:

1. Public Safety, Unfinished Business: None.
2. Public Safety, New Business:
  - (A) Sale of Police Vehicles.
  - (B) Abandoned Vehicle Removal.

- (C) Feed the Need Donations.
- (D) Gordon Neese Donation
- (E) Personal Protection Gear.

3. Finance & Personnel, Unfinished Business: None.

4. Finance & Personnel, New Business:

- (A) FY18 – Police Budget.
- (B) FY18 – Fire Budget.

5. Adjournment:

Belvidere City Meetings are now broadcast live on the internet @ [www.bmnsradio.com](http://www.bmnsradio.com)

ORDINANCE #332H  
AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN  
PERSONAL PROPERTY (POLICE DEPARTMENT VEHICLES)

WHEREAS, the City of Belvidere Police Department is in possession of certain used vehicles that are no longer needed or useful;

Whereas, the Vehicles constitutes surplus personal property within the meaning of 65 ILCS 5/11-76-4; and

WHEREAS, the Corporate Authorities of the City find that the previously referenced Vehicles are no longer necessary or useful to or in the best interest of the City.

NOW THEREFORE IT IS THEREFORE ORDAINED by the MAYOR and CITY COUNCIL of the City of Belvidere, Boone County Illinois, as follows:

**SECTION 1:** The foregoing recitals are incorporated herein as if fully set forth.

**SECTION 2:** The Mayor, or his designee, is authorized and directed to sell the Vehicles identified in Exhibit A by any means authorized by State Statute, including but not limited to an internet auction site.

**SECTION 3:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 4:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 5:** This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law which publication is hereby authorized.

Ayes:

Nays:

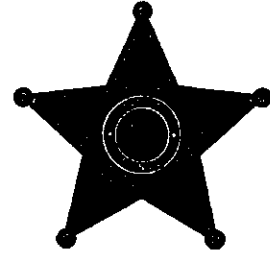
Absent:

EXHIBIT A

- 1) Squad 10: 2007 Dodge Charger VIN: 2B3KA43G17H850555
- 2) Squad 14: 2009 Dodge Charger Vin: 2B3KA43VX9H597253
- 3) Squad 28: 2006 Dodge Charger Vin: 2B3KA43R56H505075

Send to Atty Drella

# Belvidere Police Department



Jan W. Noble – Chief of Police

Tony Martin – Deputy Chief, Administration

Shane Woody – Deputy Chief, Operations

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615 N. Main Street - Belvidere, IL 61008 - Phone 815-544-9626 - Fax 815-544-9603 - [www.ci.belvidere.il.us](http://www.ci.belvidere.il.us)

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December 7, 2016

Chief Noble,

The following police vehicles have had increased repair costs, high mileage, and deteriorating conditions associated with them. Due to these expenses and the condition of the vehicles, I believe the vehicles no longer serve a useful purpose for the department's needs.

I respectfully request the three vehicles be removed from the department's fleet and placed up for auction. The vehicles are described as follows:

- Squad #10, White 2007 Dodge Charger with over 145,000 miles VIN: 2B3KA43G17H850555.
- Squad #14, White 2009 Dodge Charger with over 110,000 miles, VIN: 2B3KA43VX9H597253
- Squad #28 , Gray 2006 Dodge Charger with over 142,000 miles, VIN: 2B3KA43R56H505075

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "A. Martin".

Deputy Chief Martin

# Memo

**To:** Mayor and City Council  
**From:** Mike Drella  
**CC:** Mayor, Police Chief  
**Date:** 12/15/2016  
**Re:** Abandoned Vehicle Removal

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As you know, the Police Department is responsible for the removal of abandoned or illegally parked vehicles from the right-of-way and in some cases from private property. At some point, the City had enacted ordinances governing the method and procedure for this removal. Unfortunately, we have discovered that the current City Code actually conflicts with state statute as well as the Police Department's own policies. The ordinances described above were adopted many years ago prior to the City obtaining home rule authority and therefore do not pre-empt the state statute.

The easy solution is to amend the City's Code to simply comply with the state statutes governing removal of abandoned or illegally parked vehicles. Attached is the recommended new code. Please note this does not affect the impoundment of vehicles in any way which is a different provision of the City's Municipal Code.

**RECOMMENDATION:** Motion to forward to City Council an amendment to Division 5 of Article IV of Chapter 110 of the City of Belvidere Municipal Code as set forth in the draft code presented in order to comply with state statute. This will appear at City Council in ordinance form.

DIVISION 5. - REMOVAL OF VEHICLES

Sec. 110-291. - Removal without notice to or consent of owner.

A police officer is authorized to remove a vehicle or cause it to be removed from the street without prior notice to the vehicle owner ~~as authorized by state statutes. and without obtaining his consent when:~~

- ~~(1) Report has been made that such vehicle has been stolen or taken without the consent of its owner.~~
- ~~(2) The persons in charge of such vehicle are unable to provide for its custody or removal.~~
- ~~(3) The person driving or in control of such vehicle is arrested for an alleged offense for which the officer is required by law to take the person arrested before a proper judicial officer without unnecessary delay.~~
- ~~(4) The vehicle is parked in violation of 625 ILCS 5/11-1301 or 5/11-1303, as amended or renumbered, or in violation of section 110-189 of this Code as amended or renumbered.~~
- ~~(5) The vehicle is parked illegally and is causing an immediate hazard to vehicular traffic, pedestrian traffic, parking of other vehicles, snow removal operations, or other emergency operations.~~
- ~~(6) The condition or position of the vehicle is causing an immediate hazard to persons or property.~~
- ~~(7) The vehicle is illegally parked and the vehicle ownership cannot be determined because of lack of identifying numbers, plates, decals or the like.~~
- ~~(8) The vehicle owner though identifiable cannot be located due to lack of information as to an address after reasonable effort to find an address for the owner.~~
- ~~(9) The driver or co-owner has failed to move the vehicle within a reasonable time after actually receiving a lawful verbal or written order to do so.~~

~~(Code 1982, § 74.50)~~

Sec. 110-292. - Notice required before removal in certain cases.

~~Except in the situations specified in section 110-291, an illegally parked vehicle may only be removed with the consent of the owner or by direction of a police officer after notice is sent to the owner or owners in the following manner:~~

- ~~(1) The police department shall make diligent effort to identify the owner of the vehicle in accordance with the requirements of the state statutes.~~
- ~~(2) A written notice shall be mailed to each owner at his last known address by certified mail, return receipt requested. Such notice shall state:
  - ~~a. The name of the owner;~~
  - ~~b. A description of the vehicle;~~
  - ~~c. The license plate number of the vehicle, if any;~~
  - ~~d. The location of the vehicle;~~
  - ~~e. The date and nature of the alleged violation;~~
  - ~~f. An order to move the vehicle within five calendar days of receipt of the notice and to compromise and settle the claim in accordance with section 110-224 or, in the alternative,~~~~

~~to appear at the police department for service of an appropriate complaint within such time;  
or~~

~~g. A statement that failure to comply with all the requirements of subsection f above may result in the towing and storing of the owner's vehicle, the assessment of towing, storage, notice and other reasonable related costs against the owner; the issuance of a complaint against the owner; and the issuance of a warrant for the owner's arrest to answer the appropriate charges.~~

~~(3) When all postal receipts have been returned regarding a particular vehicle, the vehicle may be removed:~~

~~a. Immediately if none of the owners received the certified notification due to the addresses having moved, or being unknown at the last available address; or other cause not the fault of the city; or~~

~~b. Within five calendar days having expired since the owner received the certified notice if no owner has moved the vehicle or appeared and accepted service of the complaint.~~

~~(4) If the owner indicates an intention to contest the alleged violation by appearing and accepting service of an appropriate complaint, the court shall set an appropriate bond. On conviction of the violation, in addition to any fines and costs assessed, the court shall order the defendant to remove the vehicle.~~

~~(5) No deviation from the requirements of this section shall invalidate the procedure unless it substantially impairs the due process rights of any person.~~

~~(Code 1982, § 74.51)~~

#### Sec. 110-293. - Procedure and costs after removal.

(a) No vehicle removed under section 110-291 or 110-292 shall be returned to a person claiming ownership or right of possession of such vehicle unless the owner presents satisfactory proof of ownership to the police department and does one of the following:

(1) Settles any underlying parking violation claim by paying the amount specified in section 110-221, including reasonable towing charges, storing charges, and the cost of any notices;

(2) Consents to the sale of the vehicle by the city and the retention by the city of all moneys in accordance with the state statutes;

(3) Accepts service of an appropriate complaint and posts such bond as may be required by a court of competent jurisdiction; or

(4) If the vehicle is removed under circumstances that do not involve an underlying traffic or parking violation by the owner, the vehicle shall be returned to the owner on proper proof of ownership without requiring payment as a condition of release. However, the owner shall be liable to the city for payment of reasonable towing, storage, notice, and other related costs. The costs shall be recoverable in a civil suit by the city.

(b) On conviction of an underlying violation, the defendant shall be fined; be ordered to pay reasonable towing, storage, notice, and other related costs and charges; and be ordered to make appropriate disposition of the vehicle.

(c) No agent or independent contractor of the city shall release a vehicle that was towed without the consent of the owner until such release is authorized by a police officer in accordance with the provisions of this section.

(Code 1982, § 74.52)



Sec. 110-294. - Disposal of vehicles.

Removed vehicles that are not properly reclaimed under section 110-293 may be sold or otherwise disposed of in the manner provided by the state statutes.

(Code 1982, § 74.53)

Sec. 110-295. - Reports.

The police department shall keep all towing, inventory, disposal, and other records and reports required by the state statutes. They shall keep copies of all notices sent, posted or published for a reasonable time or for any time period required by state statutes.

(Code 1982, § 74.54)

Sec. 110-296. - Immunity.

A police officer, city employee or agency, or towing service owner, operator or employee shall not be held to answer or be liable for damages in any action brought by the registered owner, former registered owner, or his legal representative, or any other person legally entitled to possession of the vehicle when the vehicle was processed in accordance with the provisions of sections 110-291 and 110-295.

(Code 1982, § 74.55)

Sec. 110-297. - Minor deviations.

No deviations from the provisions of sections 110-291 through 110-295 shall affect the liability of any person unless his rights are substantially impaired. No deviations shall affect the immunity of any person from civil liability unless they substantially impair the rights of the party aggrieved.

(Code 1982, § 74.56)

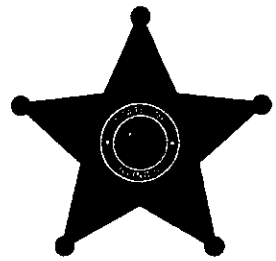
Secs. 110-298—110-320. - Reserved.

# Belvidere Police Department

Jan W. Noble - Chief of Police

Tony Martin - Deputy Chief, Administration

Shane Woody - Deputy Chief, Operations



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**TO: MAYOR CHAMBERLAIN AND CITY COUNCIL**

**FROM: CHIEF JAN W. NOBLE** *JWN.*

**DATE: DECEMBER 22, 2016**

**RE: NOTICE OF DONATION**

Please be advised that the Belvidere Police Department is in receipt of the following donation:

- Check #3064 dated 12/13/16 in the amount of \$50.00 from Patricia and Jan Noble

They have requested that their donation be used to purchase food for the "Feed the Need" program.

**Motion: To accept the donation of \$50.00 from Patricia and Jan Noble to purchase food for the "Feed the Need" program that will be given to area churches and community outreach organizations.**

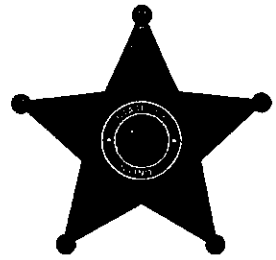
JWN/sd

# Belvidere Police Department

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**TO: MAYOR CHAMBERLAIN AND CITY COUNCIL**

**FROM: CHIEF JAN W. NOBLE** *JWN*

**DATE: DECEMBER 12, 2016**

**RE: NOTICE OF DONATIONS**

Please be advised that the Belvidere Police Department is in receipt of the following donations:

- Check #9592 dated 12/10/16 in the amount of \$100.00 from Douglas and Dawn Rand
- Check #4770 dated 12/03/16 in the amount of \$150.00 from Roberta and Julie Eicksteadt

Both individuals have requested that their donations be used to purchase food for the "Feed the Need" program this year.

**Motion: To accept the donations of \$100.00 from Douglas and Dawn Rand and \$150.00 from Roberta and Julie Eicksteadt to purchase food for the "Feed the Need" program that will be given to area churches and community outreach organizations.**

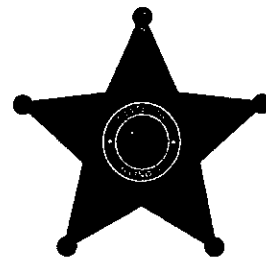
JWN/sd

# Belvidere Police Department

Jan W. Noble - Chief of Police

Tony Martin - Deputy Chief, Administration

Shane Woody - Deputy Chief, Operations



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**TO: MAYOR CHAMBERLAIN AND CITY COUNCIL**

**FROM: CHIEF JAN W. NOBLE**

A handwritten signature in black ink, appearing to read "JWN".

**DATE: DECEMBER 8, 2016**

**RE: NOTICE OF DONATION**

Please be advised that the Belvidere Police Department is in receipt of a donation of \$1,500.00 (check #5150318) from Gordon C. Neese.

Mr. Neese has made annual donations to the Police Department for several years. This year, Police Department Administration is requesting that these funds be used for:

- Catering for the 2017 Belvidere Police Department's Annual Meeting/Awards Ceremony at a cost not to exceed \$500.00.
- Supplies for the Community Policing Program that will continue to promote positive relations between the citizens and the Belvidere Police Department.

**Motion: To accept the donation of \$1,500.00 from Gordon Neese; \$500 for catering for the 2017 Police Department's Annual Departmental Meeting/Awards Ceremony and \$1000 for supplies for the Community Policing Program.**

JWN/sd

***To: Belvidere City Council Members***

***From: Chief Al Hyser***

***Reference: Personal Protection Gear***

***The fire department is requesting to purchase new fire gear for 3 of its members the cost of each set is \$1,950.00 for a total cost of \$5,850.00 (Quote attached). The fire department has established a spread sheet which identifies those individuals whose gear becomes 10 years old (from manufacture date) and per NFPA 1851 should be retired. This expenditure will come out of Equipment/ Line Item #01-5-220-8200.***

***Respectfully,***

***Chief Al Hyser***



**Dinges Fire Company**  
 243 East Main St.  
 Amboy, IL 613.10

www.DingesFire.com

# Sales Quote

Date	Sales Quote #
1/5/2017	29378

Name / Address
Belvidere Fire Dept 123 South State Street Belvidere, IL 61008

FORMERLY KNOWN AS ILLINOIS FIRE STORE		P.O. No.	Terms	Rep	Tax Exempt Number
			Net 30	Tracy	F9998-8658-05
Qty	Item	Description	Sale Price	Total	
3	Culms- Reaxtion ...	Cairns Reaxtion Coat & Pant Structural Turnout Gear- Per Belvidere Spec: Hanging name panel, no sewn on name last spec was upgraded Names: <b>TANGYE</b> no hanging name panel needed buy snaps and velcro on jacket is needed. Jacket: 44 +1 x 32 Pants: 36 x 30  <b>BECK</b> hanging name panel Jacket: 46 x 32 Pants: 40 x 28  <b>OATES</b> hanging name panel Jacket: 44 -1 Pants: 40 x 28	1,950.00	5,850.00	
S/H Not Included in Price. Thank you for the opportunity to quote!				<b>Total</b>	\$5,850.00

# BELVIDERE POLICE DEPARTMENT

## Mission Statement:

*"It is the mission of the Belvidere Police Department to provide a safe living, learning and working environment to all citizens and visitors to the City of Belvidere. The members of the Belvidere Police Department will work with all person(s) or groups to enforce, educate and assist in the prosecution of all violations of laws and ordinances to assure these safe environments."*

## FY 2016/2017 Accomplishments:

- Through new Illinois laws, the Police Department continues to seize multiple vehicles which were either used by the Department or sold on E-Bay. Money from these sales goes back to the Department through the Asset Forfeiture Fund or the DUI Enforcement Fund.
- The Department Gang Intervention Unit continued to be deployed in 2-man details which were instrumental in keeping gang activity very low.
- The Nixle notification system continued to be used for public distribution of press releases and important notifications.
- The BPD was again successful in applying for Illinois Department of Transportation (IDOT) Traffic Grants. These grant dollars pay for hiring back officers on high traffic evenings and weekends, which ultimately provides a more visible police presence during these peak time periods. With the reduction in manpower, this visibility and enforcement is especially beneficial to the City. Unfortunately, IDOT has been cutting back on their grants.
- There were 15 new Citizen Police Academy graduates who all went on to become VIPS.
- A summer Community Policing Initiative was implemented at Highline and Lakeshore.
- The Department participated in a Wallet Card Program for persons with autism and disabilities.
- The Explorer Post was expanded.
- The Department received an Enbridge Grant and maintained the COPS Grant.
- Generating revenue through the Sex Offender Program was established.
- A massage parlor detail successfully closed all massage parlors in town.
- SWAT was expanded to include Deputies from the Boone County Sheriff's Department.
- There were three retirements: Detective Leon Berry (31 years of service), Officer John Fish (25 years of service) and Officer John Coduto (30 years of service).
- Five new Officers were hired: Zachary Reese, Christopher Garcia, Joseph Callahan, Matthew Korn and Mark Weiland.
- Deputy Chief Woody graduated from the 263rd Session of the FBINA in Quantico, VA.
- Sergeant Wallace graduated from the Northwestern University School of Police Staff and Command.
- Officer Jon Kaplan was assigned as the School Resource Officer.
- Officer Tim Blankenship was assigned as the new Community Policing Coordinator.

## FY 2017/2018 Objectives:

- The Police Department will pursue expanding our outreach to the community, promoting community involvement and encouraging citizens to participate in the law enforcement process.
- We will continue and expand liaisons with members of the business community, civic organizations, citizen groups and other government agencies to exchange information and implement ways for the Belvidere Police Department to improve service to the community.
- The Department will maintain proactive gang, drug and alcohol related enforcement.
- We will apply for and use IDOT Grants to try to reduce the number of traffic accidents and continue making strides in reducing deaths and serious traffic related injuries.
- The Department will reestablish the Bike Patrol Unit.
- A designated separate Sniper Unit will be established with an assigned Sergeant.
- The Police Testing process will be modified to include interviews.
- The promotional testing process will be modified to include educational points.
- The Department will hire as needed to maintain our sworn authorized strength of 43 Police Officers and 3 civilian personnel.

**Police Department Budget**

		Actual FY13	Actual FY14	Actual FY15	Actual FY16	Budget FY17	Budget FY18	Plan FY19	Plan FY 20
Salaries	01-5-210-5010	2,942,805	3,053,558	3,182,988	3,192,442	3,431,919	3,440,533	3,579,531	3,651,121
Overtime	01-5-210-5040	310,526	372,557	351,321	359,987	429,300	434,600	461,067	474,899
Police Pension	01-5-210-5122	820,789	799,730	947,866	1,015,437	1,024,856	1,085,667	1,196,948	1,256,795
Health Insurance	01-5-210-5130	592,168	595,415	637,215	686,280	800,348	847,215	1,025,130	1,127,643
Dental Insurance	01-5-210-5131	31,447	36,090	37,164	33,216	50,000	50,000	53,045	54,636
Unemployment Comp	01-5-210-5136	0	4,990	8,781	0	0	0	0	0
Uniform Allowance	01-5-210-5140	58,293	62,699	60,189	61,488	64,886	68,009	72,151	74,315
Training	01-5-210-5152	61,338	54,268	63,139	62,529	64,555	73,855	76,839	78,376
<b>Total Personnel &amp; Benefit Expense</b>		<b>4,817,366</b>	<b>4,979,307</b>	<b>5,288,662</b>	<b>5,411,378</b>	<b>5,865,864</b>	<b>5,999,879</b>	<b>6,464,710</b>	<b>6,717,786</b>
Repair/Maint. Equip.	01-5-210-6020	0	0	0	12,274	7,425	14,645	15,537	16,003
Repair/Maint. Vehicles	01-5-210-6030	108,709	94,540	96,050	93,748	107,475	99,050	105,082	108,235
Telephone/Utilities	01-5-210-6200	37,414	41,613	37,113	41,831	42,790	44,000	46,680	48,080
Physical Exams	01-5-210-6810	220	210	240	0	4,270	4,270	4,270	4,270
Community Policing	01-5-210-6816	7,852	6,536	7,174	7,635	7,950	8,200	8,531	8,702
K9 Program Exp	01-5-210-6818	3,047	3,907	2,979	3,451	4,700	5,350	5,566	5,677
Sex Offender Disburser	01-5-210-6835	0	0	0	0	0	4,800	4,800	4,800
<b>Total Contractual Expense</b>		<b>157,243</b>	<b>146,806</b>	<b>143,556</b>	<b>158,940</b>	<b>174,610</b>	<b>180,315</b>	<b>190,466</b>	<b>195,767</b>
Office Supplies	01-5-210-7020	9,424	8,882	9,480	9,515	10,550	10,550	10,976	11,196
Gas & Oil	01-5-210-7030	133,202	114,642	139,668	77,836	120,000	100,000	106,090	109,273
Operating Supplies	01-5-210-7040	22,087	26,400	29,838	31,778	42,285	43,985	46,664	48,064
Miscellaneous Exp	01-5-210-7900	29,458	31,783	33,563	37,200	40,000	40,800	42,448	43,297
<b>Total Supplies Expense</b>		<b>194,171</b>	<b>181,708</b>	<b>212,550</b>	<b>156,328</b>	<b>212,835</b>	<b>195,335</b>	<b>206,178</b>	<b>211,829</b>
Equipment	01-5-210-8200	54,021	35,386	19,499	34,754	50,245	59,255	62,864	64,750
Vehicles	01-5-210-8300	38,532	0	0	0	0	0	0	0
<b>TOTAL POLICE DEPARTMENT</b>		<b>5,261,333</b>	<b>5,343,208</b>	<b>5,664,268</b>	<b>5,761,400</b>	<b>6,303,554</b>	<b>6,434,784</b>	<b>6,924,218</b>	<b>7,190,132</b>
<b>% of change</b>		<b>6.27%</b>	<b>1.56%</b>	<b>6.01%</b>	<b>1.71%</b>	<b>9.41%</b>	<b>2.08%</b>	<b>7.61%</b>	<b>3.84%</b>



**5 Year Capital Expenses (Vehicles, Equipment, Technology Needs)  
Fiscal Years 2018 to 2022**

Department: Police

<b>Category</b>	<b>Brief Description</b>	<b>Estimated Cost</b>	<b>Fiscal Year Purchased</b>
<b>Vehicles:</b>	1 <b>3 Vehicles</b>	<b>\$115,000</b>	<b>2018</b>
	2 <b>4 Vehicles</b>	<b>\$150,000</b>	<b>2019</b>
	3 <b>4 Vehicles</b>	<b>\$150,000</b>	<b>2020</b>
	4 <b>4 Vehicles</b>	<b>\$150,000</b>	<b>2021</b>
	5 <b>4 Vehicles</b>	<b>\$150,000</b>	<b>2022</b>
	6		
<b>Equipment:</b>	1 <b>10 Laptops for squads (land/cash fees)</b>	<b>\$35,000</b>	<b>2018</b>
	2 <b>55 Portable Radios</b>	<b>\$275,000</b>	<b>2019</b>
	3 <b>20 Arbitrator Cameras</b>	<b>\$130,000</b>	<b>2020</b>
<b>Technology Needs:</b>	1		
	2		
	3		
<b>Infrastructure Needs:</b>	1 <b>Annx Bldg. Remodel (land/cash fees)</b>	<b>\$15,000</b>	<b>2018</b>
	2		
	3		



**BELVIDERE  
FIRE  
DEPARTMENT**

**123 S. State St.  
Belvidere, IL 61008**

**Fire Chief and Administration Offices**

**(815)544-2242**

**Fax (815)544-2278**

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### **Mission Statement**

The main purpose of the Belvidere Fire Department is to provide the Citizens of Belvidere and Boone County with a professional Fire/Rescue/EMS service.

We are dedicated to the saving of lives, the protection of property, and the prevention of fire.

We will strive to maintain a high standard of professionalism through continuing education and training of all our members.

### **Your Department at a Glance**

- The Fire Department currently operates with 29 total personnel.
  - 1 Chief
  - 1 Administrative Assistant
  - 3 Captains
  - 3 Lieutenants
  - 21 Firefighter/Paramedics
  
- Hired 3 Firefighter/Paramedics in 2016.

### **2016/2017 Accomplishments**

**This administration has continued our efforts to flatten out our organization by appointing our personnel to positions of great importance within our department.**

These positions include:

- MABAS Coordinator – Capt. Brian Harbison is our liaison to MABAS Division 8, which ensures regional help during major incidents.
- Inspection Coordinator- Lt. Craig Wilcox oversees all aspects of City fire inspections from existing structures to new construction.



**BELVIDERE  
FIRE  
DEPARTMENT**

**123 S. State St.  
Belvidere, IL 61008**

Fire Chief and Administration Offices

(815)544-2242

Fax (815)544-2278

**We have continued to improve our infrastructure.**

**Buildings**

- Completed tuck pointing on the west wall of Station 1.
- Purchased 5 replacement windows.
- Replaced basement stairs at Station 1.
- Installed security cameras at Station 1.
- Installed new alerting system at Station 1.

**Equipment**

- Replaced 5 sets of Firefighter Turnout Gear.
- Received grants for TAC sticks, Hazmat over-pack drums, and gas detection monitors.
- Refurbished aging Fire Hose Washer and Fire Hose Dryer to like new condition for \$4,000 saving over \$21,000 compared to buying new hose washer and dryer.
- Updated our computer network to maintain data integrity, security and reduce downtime.

**Apparatus**

- Replaced 1974 Dodge Utility Truck with a 2016 Ford F350.
- Replaced 1993 Chevy Command Vehicle with a 2017 Ford Command Vehicle.
- Ordered 2017 Alexis Fire Engine to replace 2002 American La France.

**Moving Forward to FY 2018**

- Continuing education for our firefighters to become our future officers and leaders.
- Continue to review/revise/and implement Standard Operating Procedures to ensure a standard response to incidents that is efficient, ensures worker safety, and reduces liability.
- Continue to streamline our budget and budget codes to track costs and maintain fiscal responsibility to our citizens.



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- Fire Prevention Coordinator- Lt. Shawn Schadle oversees all aspects of fire prevention and education from early age children in our schools to the elderly citizens living in the City's low and high-rises.
- EMS Coordinator- Lt. David Burdick oversees all aspects of Emergency Medical Services from license renewals, continuing education, and maintaining medical supplies.
- Extrication Coordinator- Firefighter/Paramedic (FFP) Nic Thornton oversees all aspects of disentanglement from scheduling training, acquiring cars for training, maintaining existing equipment and testing out new equipment.
- CPR/Child Safety Seat Coordinator- FFP Mark Beck manages instruction of CPR to our members and our community and organizes Child Safety Seat Check Events.

**Through Training and Education this administration has continued our efforts to maintain and continually improve our members' skills and knowledge with the goal to provide an outstanding service to our citizens and visitors of the City of Belvidere.**

- Lt. Burdick, Lt. Schadle, FFP Letourneau, FFP Jeff Vaughan and FFP Beck completed the Fire Officer I Certification Classes.
- 8 Belvidere Fire Personnel were certified as Fire Service Instructors.
- FFP Thornton and FFP Swanson attended Advanced Extrication Specialists School and each received certifications as Extrication Specialists and they coordinate the departments extrication efforts.
- FFP Cunningham and FFP Pavlatos attended State Honor Guard training and are now certified guardsman able to lead and instruct our department Honor Guard members, and respond regionally to provide guardsman duties at funerals and other special events.
- FF EMT Ellwanger and FF EMT Tangye are presently enrolled in Paramedic School at OSF (our resource hospital) through fall of 2017. Once licensed our total number of Paramedics will be 22. Paramedic level training is the highest level of pre-hospital care.

**Fire Department Budget**

		Actual FY 13	Actual FY 14	Actual FY 15	Actual FY 16	Budget FY 17	Budget FY 18	Plan FY 19	Plan FY 20	Plan FY 21
Salaries-Regular-FT	01-5-220-5010	1,874,305	1,962,281	1,908,887	1,951,981	2,047,477	2,095,112	2,137,014	2,179,755	2,245,147
Overtime	01-5-220-5040	183,192	200,248	334,289	234,519	203,250	203,250	215,628	222,097	228,760
Fire Pension	01-5-220-5124	825,979	570,270	722,406	719,276	796,892	968,767	1,068,066	1,121,469	1,177,542
Health Insurance	01-5-220-5130	391,244	371,197	348,945	391,457	458,233	502,880	608,485	669,334	736,267
Dental Insurance	01-5-220-5131	20,979	12,244	16,972	26,907	35,000	35,000	37,132	38,245	39,393
Unemployment Ins	01-5-220-5136	37	0	0	0	0	0	0	0	0
Uniform Allowance	01-5-220-5140	23,941	23,585	38,383	39,236	35,500	35,500	36,210	36,934	0
Training	01-5-220-5152	21,644	23,163	30,672	23,715	30,540	27,540	28,091	28,653	29,226
<b>Personnel &amp; Benefits Expenses</b>		<b>3,341,319</b>	<b>3,162,988</b>	<b>3,400,553</b>	<b>3,387,091</b>	<b>3,606,892</b>	<b>3,868,049</b>	<b>4,130,625</b>	<b>4,296,486</b>	<b>4,456,335</b>
Repair/Maint - Bldg	01-5-220-6010	35,453	30,248	44,535	52,026	54,050	42,850	44,581	45,473	46,382
Repair/Maint - Equipm	01-5-220-6020	0	0	0	0	0	14,800	15,096	15,398	15,706
Repair/Maint-Vehicles	01-5-220-6030	36,741	58,956	70,804	58,527	54,200	53,500	55,661	56,775	57,910
Telephone/Utilities	01-5-220-6200	10,048	12,184	11,634	14,002	13,060	17,740	18,457	18,826	19,202
Physical Exams	01-5-220-6810	1,616	503	1,210	1,623	2,500	2,500	2,500	2,500	2,500
Fire Prevention	01-5-220-6822	3,712	2,646	4,910	7,163	10,000	10,000	10,404	10,612	0
EMS	01-5-220-6824	0	0	0	0	0	11,500	11,730	11,965	12,204
<b>Total Contractual Expenses</b>		<b>87,569</b>	<b>104,537</b>	<b>133,093</b>	<b>133,340</b>	<b>133,810</b>	<b>141,390</b>	<b>146,699</b>	<b>149,583</b>	<b>141,701</b>
Office Supplies	01-5-220-7020	10,111	15,410	11,083	15,180	16,830	16,600	17,611	18,139	18,683
Gas & Oil	01-5-220-7030	23,400	24,289	21,643	16,207	20,000	20,000	21,218	21,855	22,510
Operating Supplies	01-5-220-7040	9,775	8,322	15,764	11,540	6,000	4,000	4,162	4,245	4,330
Miscellaneous Exp	01-5-220-7900	501	21	615	996	1,000	1,000	1,000	1,000	1,000
<b>Total Supplies Expenses</b>		<b>43,787</b>	<b>48,042</b>	<b>49,105</b>	<b>43,922</b>	<b>43,830</b>	<b>41,600</b>	<b>43,991</b>	<b>45,239</b>	<b>46,523</b>
Equipment	01-5-220-8200	31,247	33,369	58,553	38,869	50,530	37,900	39,431	40,220	41,024
<b>TOTAL FIRE DEPARTMENT</b>		<b>3,503,923</b>	<b>3,348,935</b>	<b>3,641,305</b>	<b>3,603,222</b>	<b>3,835,062</b>	<b>4,088,939</b>	<b>4,360,746</b>	<b>4,531,528</b>	<b>4,685,583</b>
<b>% of change</b>		<b>4.09%</b>	<b>-4.42%</b>	<b>8.73%</b>	<b>-1.05%</b>	<b>6.43%</b>	<b>6.62%</b>	<b>6.65%</b>	<b>3.92%</b>	<b>3.40%</b>

5 Year Capital Expenses (Vehicles, Equipment, Technology Needs)  
Fiscal Years 2018 to 2022

Department: Fire

Category	Brief Description	Estimated Cost	Fiscal Year Purchased
Vehicles:	1 Engine Payment (2 of 7)	\$68,828	2018
	2 Mini Pumper	\$215,000	2019
	3 Command Vehicle	\$40,000	2020
	4		
	5		
	6		
Equipment:	1 Portable Radios (paid with Land/cash fees)	\$31,000	2018
	2 EMS Lifepac Monitors (3 @ 25K)	\$75,000	2019
	3 SCBA Packs/Bottles, Masks	\$100,000	2020
Technology Needs:	1		
	2		
	3		
Infrastructure Needs:	1 Windows North side Station 1	\$15,000	2019
	2 Garage Doors Station 1	\$6,000	2019
	3 Station 2 Bathroom Remodel	\$20,000	2020