

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
- Minutes**

Date: February 15, 2016

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m. Mayor Chamberlain presiding:

- (1) Roll Call: Present: D. Arevalo, R. Brooks, J. Sanders, G. Crawford, W. Frank, C. Morris, T. Ratcliffe, D. Snow and C. Stevens.
Absent: M. Sanderson.

Other staff members in attendance: Budget and Finance Director Becky Tobin, Building Director Lesa Morelock, Public Works Director Brent Anderson, Fire Lt. Harbison, Police Chief Jan Noble, Deputy Chief Martin, Sergeant Wallace, City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:

Invocation: Mayor Chamberlain:

- (3) Public Comment: Cathy Ward commented on City-County Planning Department.

- (4) Approval of Minutes:

- (A) Approval of minutes of the regular meeting of the Belvidere City Council of February 1, 2016; as presented.

Motion by Ald. Frank, 2nd by Ald. Sanders to approve the minutes of the regular meeting of the Belvidere City Council of February 1, 2016. Roll Call Vote: 9/0 in favor.

Ayes: Arevalo, Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Snow and Stevens.

Nays: None. Motion carried.

- (5) Public Hearing:

- (6) Special Messages and Proclamations:

- (A) Mayor Chamberlain would like to know which Aldermen are interested in attending the Chamber Annual Dinner and Senator Syverson Dinner.

- (7) Approval of Expenditures: General & Special Fund Expenditures: \$1,154,882.21
Water & Sewer Fund Expenditures: \$ 952,596.61

Motion by Ald. Snow, 2nd by Ald. Arevalo to approve the General & Special Fund Expenditures in the amount of \$1,154,882.21. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Snow, Stevens and Arevalo. Nays: None. Motion carried.

Motion by Ald. Arevalo, 2nd by Ald. Sanders to approve the Water & Sewer Fund Expenditures in the amount of \$952,596.61. Roll Call Vote: 9/0 in favor. Ayes: Sanders, Crawford, Frank, Morris, Ratcliffe, Snow, Stevens, Arevalo and Brooks. Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of January 19, 2016 through February 1, 2016.
- (B) Belvidere Fire Department Overtime Report of January 20, 2016 through February 2, 2016.
- (C) Building Department Revenue Report for January 2016.
- (D) Belvidere-Boone County Planning Department Report for January 2016.
- (E) Monthly Treasurer's Report for January 2016.
- (F) Monthly General Fund Report for January 2016.
- (G) Monthly Water and Sewer Fund Report for January 2016.
- (H) FY16 General Fund Cash Flow Analysis through January 2016.
- (I) Minutes of City-County Coordinating Committee of January 13, 2016.
- (J) Minutes of Historic Preservation Commission of January 26, 2016.
- (K) Minutes of Planning and Zoning Commission of February 9, 2016.

Let the record show these reports were read and placed on filed.

- (L) Minutes of Committee of the Whole - Building, Planning and Zoning and Public Works of February 8, 2016.

Motion by Ald. Snow, 2nd by Ald. Ratcliffe to approve the minutes of Committee of the Whole - Building, Planning and Zoning and Public Works of February 8, 2016. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Morris, Ratcliffe, Snow, Stevens, Arevalo, Brooks and Sanders. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #284H – 2nd Reading: An Ordinance Amending Section 110-198 of the City of Belvidere Municipal Code Employee Parking PSB.

Motion by Ald. Brooks, 2nd by Ald. Crawford to pass Ord. #284H.

Motion by Ald. Crawford, 2nd by Ald. Sanders to amend to include Sec. 110-198 Parking Restricted. Roll Call Vote to amend: 9/0 in favor. Ayes: Frank, Morris, Ratcliffe, Snow, Stevens, Arevalo, Brooks, Sanders and Crawford. Nays: None. Motion carried.

Audience Members and Staff that spoke on Ord. #284H include Sheriff Ernest, Chief Deputy Pollock, Police Chief Noble, Deputy Chief Martin, Shirley Mills and Susan Orr.

Motion by Ald. Brooks, 2nd by Ald. Morris to table Ord. #284H. Roll Call Vote: 5/4 in favor. Ayes: Morris, Ratcliffe, Stevens, Brooks and Crawford. Nays: Snow, Arevalo, Sanders and Frank. Motion carried.

(10) New Business:

(A) Flood Plain Variance – 123 Gladys Court.

Motion by Ald. Morris, 2nd by Ald. Crawford to forward to City Council - An Ordinance Granting a Variance from Section 22-806, Preventing Increased Flood Heights and Resulting Damages of the City of Belvidere Municipal Code. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Arevalo, Brooks, Sanders, Crawford, Frank and Morris. Nays: None. Motion carried.

- (B) Ord. #285H – 1st Reading: An Ordinance Amending Ordinance #235H Establishing an Enterprise Zone within Certain Unincorporated Areas of the County of Boone and Certain Incorporated Areas of the City of Belvidere, Village of Capron and Village of Poplar Grove.
- (C) Ord. #286H – 1st Reading: An Ordinance Granting a Special Use for a Planned Development within the I, Institutional District (for Sheffield Meadows LLC at 1800 Maple Avenue).
- (D) Ord. #287H – 1st Reading: An Ordinance Granting a Special Use Permit Animated Signage within the I, Institutional (1100 West Chrysler Drive).
- (E) Ord. #288H – 1st Reading: An Ordinance Granting a Special Use Permit Indoor Commercial Entertainment within the GB, General Business District (417,415 Southtowne Drive).
- (F) Ord. #289H – 1st Reading: An Ordinance Granting a Special Use Permit Indoor Commercial Entertainment within the GB, General Business District (372 West Chrysler Drive).
- (G) Ord. #290H – 1st Reading: An Ordinance Creating a Crosswalk from the Employee Exit Sidewalk at 630 Meadow Street to the Parking Lot Directly Across Meadow Street in the City of Belvidere.

Let the record show Ordinances #285H, #286H, #287H, #288H, #289H and #290H were placed on file for first reading.

Motions forwarded from City-County Coordinating of January 13, 2016.

- (A) Motion to approve TRC invoice #174418 in the amount of \$1,127.34 with a 50/50 split between the County and the City. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Arevalo, Brooks, Sanders, Crawford, Frank, Morris and Ratcliffe. Nays: None. Motion carried.
- (B) Motion to approve TRC quote for work in the amount of \$6,375 with a 50/50 splits between the County and the City. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Arevalo, Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe and Snow. Nays: None. Motion carried.
- (C) Motion to approve Wilson Electric invoice #66227 in the amount of \$1,378 with a 50/50 split between the County and the City. Roll Call Vote: 9/0 in favor. Ayes: Arevalo, Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of February 8, 2016.

- (A) Motion to approve the low bid of Northern Illinois Service Company in the amount of \$1,426,512 for the Columbia Avenue/Aspen Court Reconstruction Project. This work will be paid for from Capital Funds. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Snow, Stevens and Arevalo. Nays: None. Motion carried.
- (B) Motion to approve the low bid from Alliance Contractors in the amount of \$616,876.35 for the 2016 State Street Streetscape Rehabilitation Project. This work will be paid for from Capital Funds. Roll Call Vote: 9/0 in favor. Ayes: Sanders, Crawford, Frank, Morris, Ratcliffe, Snow, Stevens, Arevalo and Brooks. Nays: None. Motion carried.
- (C) Motion to approve the request from St James to hold a Good Friday Parade on March 25, 2016. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Morris, Ratcliffe, Snow, Stevens, Arevalo, Brooks and Sanders. Nays: None. Motion carried.

(11) Other:

- (A) Review of Executive Session Minutes pursuant to 2 (c) (21) of the Open Meetings Act.

Motion by Ald. Snow, 2nd by Ald. Brooks to move into Executive Session at 8:59 p.m. Roll Call Vote: 9/0 in favor. Ayes: Frank, Morris, Ratcliffe, Snow, Stevens, Arevalo, Brooks, Sanders and Crawford. Nays: None. Motion carried.

Motion by Ald. Arevalo, 2nd by Ald. Snow to move out of Executive Session at 9:05 p.m.
Roll Call Vote: 9/0 in favor. Ayes: Morris, Ratcliffe, Snow, Stevens, Arevalo, Brooks,
Sanders, Crawford and Frank. Nays: None. Motion carried.

(12) Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Arevalo to adjourn at 9:05 p.m.
Aye voice vote carried. Motion carried.


_____ Mayor

Attest:


_____ City Clerk