

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: March 7, 2016

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m. Mayor Chamberlain presiding:

(1) Roll Call: Present: D. Arevalo, R. Brooks, J. Sanders, G. Crawford, W. Frank,
C. Morris, T. Ratcliffe, M. Sanderson and C. Stevens.
Absent: D. Snow.

Other staff members in attendance: Budget and Finance Director Becky Tobin, Building Director Lesa Morelock, Public Works Director Brent Anderson, Treasurer Brereton, Interim Planning Director Kathy Miller, Fire Chief Hyser, Police Chief Noble, City Attorney Drella and Assistant to the Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:
Invocation: Mayor Chamberlain:

(3) Public Comment:

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of February 15, 2016; as presented.

Motion by Ald. Sanders, 2nd by Ald. Frank to approve the minutes of the regular meeting of the Belvidere City Council of February 15, 2016. Roll Call Vote: 8/0/1 in favor. Ayes: Arevalo, Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, and Stevens. Nays: None. Abstain: Sanderson. Motion carried.

(5) Public Hearing:

(6) Special Messages and Proclamations:

Mayor Chamberlain announced the upcoming retirement of Kathy Miller and the Annual Chamber of Commerce Dinner will be held on Monday, March 21, 2016 therefore council meeting will be held on Tuesday, March 22, 2016.

(7) Approval of Expenditures: None.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of February 2, 2016 through February 15, 2016.
- (B) Belvidere Police Department Overtime Report of February 15, 2016 through March 1, 2016.
- (C) Belvidere Fire Department Overtime Report of February 3, 2016 through February 16, 2016.
- (D) Belvidere Fire Department Overtime Report of February 17, 2016 through March 1, 2016.
- (E) Belvidere – Boone County Planning Department Monthly Report of February 2016.

Let the record show these reports were read and placed on filed.

- (F) Minutes of Committee of the Whole – Public Safety and Finance and Personnel of February 22, 2016.

Motion by Ald. Arevalo, 2nd by Ald. Brooks to approve the minutes of Committee of the Whole – Public Safety and Finance and Personnel of February 22, 2016. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Morris, Ratcliffe, Sanderson, Stevens, Arevalo, Brooks and Sanders. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #284H – 2nd Reading: An Ordinance Amending Section 110-198 of the City of Belvidere Municipal Code Employee Parking PSB.
Tabled February 15, 2016

Motion by Ald. Crawford, 2nd by Ald. Morris to remove Ord. #284H from the table. Roll Call Vote: 5/4 in favor. Ayes: Crawford, Morris, Sanderson, Stevens and Brooks. Nays: Sanders, Frank, Ratcliffe and Arevalo. Motion carried.

Motion by Ald. Crawford, 2nd by Ald. Brooks to pass Ord. #284H. Roll Call Vote: 5/4 in favor. Ayes: Crawford, Morris, Sanderson, Stevens, and Brooks. Nays: Frank, Ratcliffe, Arevalo and Sanders. Motion lost - due to lack of six votes to pass an ordinance.

- (B) Ord. #285H – 2nd Reading: An Ordinance Amending Ordinance #235H Establishing an Enterprise Zone within Certain Unincorporated Areas of the County of Boone and Certain Incorporated Areas of the City of Belvidere, Village of Capron and Village of Poplar Grove.

Motion by Ald. Arevalo, 2nd by Ald. Sanders to pass Ord. #285H. Roll Call Vote: 9/0 in favor. Ayes: Frank, Morris, Ratcliffe, Sanderson, Stevens, Arevalo, Brooks, Sanders and Crawford. Nays: None. Motion carried.

(C) Ord. #286H – 2nd Reading: An Ordinance Granting a Special Use for a Planned Development within the I, Institutional District (for Sheffield Meadows LLC at 1800 Maple Avenue).

Motion by Ald. Sanderson, 2nd by Ald. Stevens to pass Ord. #286H. Roll Call Vote: 9/0 in favor. Ayes: Morris, Ratcliffe, Sanderson, Stevens, Arevalo, Brooks, Sanders, Crawford and Frank. Nays: None. Motion carried.

(D) Ord. #287H – 2nd Reading: An Ordinance Granting a Special Use Permit Animated Signage within the I, Institutional (1100 West Chrysler Drive).

Motion by Ald. Stevens, 2nd by Ald. Morris to pass Ord. #287H. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Sanderson, Stevens, Arevalo, Brooks, Sanders, Crawford, Frank and Morris. Nays: None. Motion carried.

(E) Ord. #288H – 2nd Reading: An Ordinance Granting a Special Use Permit Indoor Commercial Entertainment within the GB, General Business District (417,415 Southtowne Drive).

Motion by Ald. Morris, 2nd by Ald. Arevalo to pass Ord. #288H. Roll Call Vote: 9/0 in favor. Ayes: Sanderson, Stevens, Arevalo, Brooks, Sanders, Crawford, Frank, Morris and Ratcliffe. Nays: None. Motion carried.

(F) Ord. #289H – 2nd Reading: An Ordinance Granting a Special Use Permit Indoor Commercial Entertainment within the GB, General Business District (372 West Chrysler Drive).

Motion by Ald. Arevalo, 2nd by Ald. Stevens to pass Ord. #289H. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Arevalo, Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe and Sanderson. Nays: None. Motion carried.

(G) Ord. #290H – 2nd Reading: An Ordinance Creating a Crosswalk from the Employee Exit Sidewalk at 630 Meadow Street to the Parking Lot Directly Across Meadow Street in the City of Belvidere.

Motion by Ald. Arevalo, 2nd by Ald. Frank to pass Ord. #290H. Roll Call Vote: 9/0 in favor. Ayes: Arevalo, Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Sanderson and Stevens. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #291H – 1st Reading: An Ordinance Granting a Variance from Section 22-806 Preventing Increased Flood Heights and Resulting Damages of the City of Belvidere Municipal Code.
- (B) Ord. #292H – 1st Reading: Budget Ordinance.

Let the record show Ordinances #291H and #292H were placed on file for first reading.

- (C) Motion by Ald. Arevalo, 2nd by Ald. Morris to waive the two week layover for Ord. #291H. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Sanderson, Stevens and Arevalo. Nays: None. Motion carried.
- (D) Ord. #291H – 2nd Reading: An Ordinance Granting a Variance from Section 22-806 Preventing Increased Flood Heights and Resulting Damages of the City of Belvidere Municipal Code.

Motion by Ald. Morris, 2nd by Ald. Brooks to pass Ord. #291H. Roll Call Vote: 9/0 in favor. Ayes: Sanders, Crawford, Frank, Morris, Ratcliffe, Sanderson, Stevens, Arevalo and Brooks. Nays: None. Motion carried.

- (E) Res. #2038-2016: A Resolution to Release Certain Executive Session Minutes Pursuant to 5 ILCS 120/1 Et. Seq.

Motion by Ald. Arevalo, 2nd by Ald. Sanders to adopt Res. #2038-2016. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Morris, Ratcliffe, Sanderson, Stevens, Arevalo, Brooks and Sanders. Nays: None. Motion carried.

- (F) Res. #2039-2016: A Resolution Directing the Planning Department to Publish the Zoning Map of the City of Belvidere.

Motion by Ald. Ratcliffe, 2nd by Ald. Frank to adopt Res. #2039-2016. Roll Call Vote: 9/0 in favor. Ayes: Frank, Morris, Ratcliffe, Sanderson, Stevens, Arevalo, Brooks, Sanders and Crawford. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Public Safety and Finance and Personnel of February 22, 2016.

- (A) Motion to approve the Audit Services from Sikich LLP for FY16, FY17 and FY18. Roll Call Vote: 8/1 in favor. Ayes: Morris, Ratcliffe, Stevens, Arevalo, Brooks, Sanders, Crawford and Frank. Nays: Sanderson. Motion carried.

- (B) Motion to approve the appointments of Renee L. Keeney and James J. Holich to the Ida Public Library Board. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Sanderson, Stevens, Arevalo, Brooks, Sanders, Crawford, Frank and Morris. Nays: None. Motion carried.
- (C) Motion to approve the proposal from Miller Engineering in the amount of \$18,872 to replace the 25 ton rooftop unit at City Hall. The cost of this work will be paid for from Water line item 61-5-810-6040 in the amount of \$6,000, Sewer line item 61-5-820-6010 in the amount of \$6,000 and General Fund line item 01-5-110-6010 in the amount of \$6,872. Roll Call Vote: 9/0 in favor. Ayes: Sanderson, Stevens, Arevalo, Brooks, Sanders, Crawford, Frank, Morris and Ratcliffe. Nays: None. Motion carried.
- (D) Motion to approve the submittal of the grant application for \$21,000 to develop a Historic Preservation Plan with implementation strategies for the next decade. Roll Call Vote: 8/1 in favor. Ayes: Stevens, Arevalo, Brooks, Sanders, Crawford, Frank, Morris and Ratcliffe. Nays: Sanderson. Motion carried.
- (E) Motion to approve the 2016 MFT Street Maintenance Program – Revised memo dated February 10, 2016 from Public Works Director Brent Anderson. Roll Call Vote: 9/0 in favor. Ayes: Arevalo, Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Sanderson and Stevens. Nays: None. Motion carried.
- (F) Motion to approve creating and funding a Community Development Planner position at a salary not to exceed \$55,000 plus benefits. Motion to amend by Ald. Morris, 2nd by Ald. Brooks for salary not to exceed \$53,000. Roll Call Vote to amend: 8/1 in favor. Ayes: Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Sanderson, Stevens. Nays: Arevalo. Motion carried. Roll Call Vote as amended. 8/1 in favor. Ayes: Sanders, Crawford, Frank, Morris, Ratcliffe, Sanderson, Stevens and Brooks. Nays: Arevalo. Motion carried.

(11) Other: Alderman Morris thanked Fire Department for a personal call.


- (A) Executive Session to discuss Appointment, employment, compensation, discipline, performance or dismissal of a specific employee pursuant to 2 (c) (1) of the Open Meetings Act.

Motion by Ald. Stevens, 2nd by Ald. Arevalo to enter into executive session at 8:17 p.m. to discuss Appointment, employment, compensation, discipline, performance or dismissal of a specific employee pursuant to 2 (c) (1) of the Open Meetings Act. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Morris, Ratcliffe, Sanderson, Stevens, Arevalo, Brooks and Sanders. Nays: None. Motion carried.

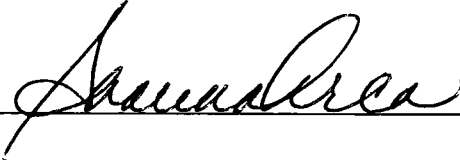
Motion by Ald. Sanders, 2nd by Ald. Ratcliffe to move out of executive session at 8:19 p.m. Roll Call Vote: 9/0 in favor. Ayes: Frank, Morris, Ratcliffe, Sanderson, Stevens, Arevalo, Brooks, Sanders and Crawford. Nays: None. Motion carried.

(12) Adjournment:

Motion by Ald. Frank, 2nd by Ald. Ratcliffe to adjourn at 8:20 p.m.
Aye voice vote carried. Motion carried.


_____ Mayor

Attest:


_____ City Clerk