

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: March 22, 2016

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Mayor Chamberlain presiding:

- (1) Roll Call: Present: D. Arevalo, R. Brooks, G. Crawford, W. Frank,  
C. Morris, M. Sanderson, D. Snow and C. Stevens.  
Absent: J. Sanders and T. Ratcliffe.

Other staff members in attendance: Budget and Finance Director Becky Tobin, Zoning and Code Enforcement Officer Cara Whetsel, Public Works Director Brent Anderson, Treasurer Brereton, Fire Chief Hyser, Police Chief Noble, City Attorney Drella and City Clerk Arco.

City-County Associate Planner Gina DelRose arrived at 7:56 p.m.

- (2) Pledge of Allegiance:

Invocation: Mayor Chamberlain:

- (3) Public Comment:

Shirley Mills of 621 Hancock Street regarding Menomonie Street.

- (4) Special Messages and Proclamations:

(A) Proclamation for National Athletic Training Month presented to Amber Koteles.

(B) Proclamation for National Service Recognition Day presented to Blanche Helbling.

- (5) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of March 7, 2016; as presented.

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Snow to approve the minutes of the regular meeting of the Belvidere City Council of March 7, 2016. Roll Call Vote: 8/0 in favor.

Ayes: Arevalo, Brooks, Crawford, Frank, Morris, Sanderson, Snow and Stevens.

Nays: None. Motion carried.

(6) Public Hearing: Annual Budget Ordinance.

Mayor Chamberlain opened the public hearing at 7:17 p.m. and read the notice of public hearing for the Annual Budget Ordinance that appeared in the Belvidere Daily Republican on March 10, 2016 and asked if there was anyone who wished to address this public hearing, there being none the public hearing was closed at 7:18 p.m.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$ 1,469,413.02  
Water & Sewer Fund Expenditures: \$ 289,964.65

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Arevalo to approve the General & Special Fund Expenditures in the amount of \$1,469,413.02. Roll Call Vote: 8/0 in favor.  
Ayes: Brooks, Crawford, Frank, Morris, Sanderson, Snow, Stevens and Arevalo.  
Nays: None. Motion carried.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Frank to approve the Water & Sewer Fund Expenditures in the amount of \$289,964.65. Roll Call Vote: 8/0 in favor.  
Ayes: Crawford, Frank, Morris, Sanderson, Snow, Stevens, Arevalo and Brooks.  
Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of March 1, 2016 through March 14, 2016.
- (B) Belvidere Fire Department Overtime Report of March 2, 2016 through March 15, 2016.
- (C) Monthly Treasurer's Report for February 2016.
- (D) Monthly General Fund Report for February 2016.
- (E) Monthly Water/Sewer Fund Report for February 2016.
- (F) Building Department Revenue Report for February 2016.
- (G) Minutes of City-County Coordinating Committee of February 10, 2016.

Let the record show these reports and minutes were read and placed on filed.

- (H) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of March 14, 2016.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Arevalo to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of March 14, 2016. Roll Call Vote: 8/0 in favor. Ayes: Frank, Morris, Sanderson, Snow, Stevens, Arevalo, Brooks and Crawford. Nays: None. Motion carried.

(9) Unfinished Business:

(A) Ord. #292H – 2<sup>nd</sup> Reading: Budget Ordinance.

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Crawford to pass Ord. #292H.

Motion by Ald. Morris, 2<sup>nd</sup> by Ald. Sanderson to reduce the increase for the Street/Water/Sewer Superintendent to 4%. Roll Call Vote: 3/5 in favor. Ayes: Morris, Sanderson and Stevens. Nays: Snow, Arevalo, Brooks, Crawford and Frank.

Motion lost.

Motion by Ald. Morris, 2<sup>nd</sup> by Ald. Stevens to increase transportation for Boone County Council on Aging by \$10,000. Roll Call Vote: 6/2 in favor. Ayes: Sanderson, Stevens, Arevalo, Brooks, Crawford and Morris. Nays: Snow and Frank. Motion carried.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Arevalo to increase IUOE health insurance rates to \$217,123 for Street Department, \$207,334 for Water Department, \$211,439 for Sewer Department and \$98,705 for Collections Department. Roll Call Vote: 8/0 in favor.

Ayes: Snow, Stevens, Arevalo, Brooks, Crawford, Frank, Morris and Sanderson.

Nays: None. Motion carried.

Motion by Ald. Sanderson, 2<sup>nd</sup> by Ald. Morris to table Ord. #292H – Budget Ordinance. Roll Call Vote: 6/2 in favor. Ayes: Stevens, Brooks, Crawford, Frank, Morris and Sanderson. Nays: Arevalo and Snow. Motion carried.

(10) New Business:

(A) Ord. #294H – 1<sup>st</sup> Reading: An Ordinance Amending the City of Belvidere Municipal Code to Remove Certain Feed and Repeal Certain Regulations.

Let the record show Ord. #294H was placed on file for first reading.

(B) Res. #2040-2016: A Resolution Authorizing the Mayor to Execute and the Clerk to Attest a License Agreement with the Illinois Department of Natural Resources Kishwaukee River – Belvidere Dam for Maintenance of Storm Sewer.

Motion by Ald. Morris, 2<sup>nd</sup> by Ald. Sanderson to adopt Res. #2040-2016. Roll Call Vote: 8/0 in favor. Ayes: Arevalo, Brooks, Crawford, Frank, Morris, Sanderson, Snow and Stevens. Nays: None. Motion carried.

Motions forwarded from City-County Coordinating Committee of February 10, 2016.

(A) Motion to accept invoice #007122 from Rock River Environmental in the amount of \$2,197.68 with a 50/50 split between the County and the City. Roll Call Vote: 8/0 in favor. Ayes: Brooks, Crawford, Frank, Morris, Sanderson, Snow, Stevens and Arevalo. Nays: None. Motion carried.

- (B) Motion to accept invoice #821050S from PDC Labs in the amount of \$8,266.93 with a 50/50 split between the County and the City. Roll Call Vote: 8/0 in favor. Ayes: Crawford, Frank, Morris, Sanderson, Snow, Stevens, Arevalo and Brooks. Nays: None. Motion carried.
- (C) Motion to accept invoice #821051S from PDC Laboratories for a special leachate sampling in the amount of \$733.87 with a 50/50 split between the County and the City. Roll Call Vote: 8/0 in favor. Ayes: Frank, Morris, Sanderson, Snow, Stevens, Arevalo, Brooks and Crawford. Nays: None. Motion carried.
- (D) Motion to accept invoice #66418 in the amount of \$330 from Wilson Electric for repair to the flare system with a 50/50 split between the County and the City. Roll Call Vote: 8/0 in favor. Ayes: Morris, Sanderson, Snow, Stevens, Arevalo, Brooks, Crawford and Frank. Nays: None. Motion carried.
- (E) Motion to accept the full proposal of \$36,885 with a 50/50 split between the County and the City for the scope of work of TRC. Roll Call Vote: 8/0 in favor. Ayes: Sanderson, Snow, Stevens, Arevalo, Brooks, Crawford, Frank and Morris. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of March 14, 2016.

- (A) Motion to approve the proposal from CES, Inc in the amount not-to-exceed \$57,060.48 to complete the construction staking and inspection for the 2016 Columbia Avenue/Aspen Court reconstruction project. This work will be paid for from the capital fund line item 41-5-110-8020. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Arevalo, Brooks, Crawford, Frank, Morris and Sanderson. Nays: None. Motion carried.
- (B) Motion to approve the proposal from Great Lakes Water Resources in the amount of \$168,070 for pulling, completing the repairs and reinstalling Well #7. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Arevalo, Brooks, Crawford, Frank, Morris, Sanderson and Snow. Nays: None. Motion carried.
- (C) Motion to approve the engineering services work order from Baxter & Woodman in an amount not-to-exceed \$70,000 to complete the Phosphorous Feasibility Study and Optimization Plan. This work will be paid for from the Sewer Depreciation Account. Roll Call Vote: 8/0 in favor. Ayes: Arevalo, Brooks, Crawford, Frank, Morris, Sanderson, Snow and Stevens. Nays: None. Motion carried.

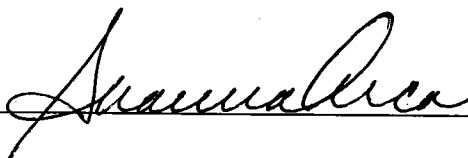
- (D) Motion to approve the engineering services work order from Baxter & Woodman in an amount not-to-exceed \$26,000 to complete the CMOM Plan. This work will be paid for from the Sewer Depreciation Account. Roll Call Vote: 8/0 in favor. Ayes: Brooks, Crawford, Frank, Morris, Sanderson, Snow, Stevens and Arevalo. Nays: None. Motion carried.
- (E) Motion to approve the proposal from William Charles Electric in the amount of \$11,400 for the installation of two battery backup systems to be paid from line item 01-5-310-6024. IDOT will reimburse the city for half of the cost of the Belvidere Road & 6<sup>th</sup> Street intersection (\$2,850). Roll Call Vote: 8/0 in favor. Ayes: Crawford, Frank, Morris, Sanderson, Snow, Stevens, Arevalo and Brooks. Nays: None. Motion carried.
- (F) Motion to approve the construction engineering services agreement with R.K. Johnson & Associates for the State Street Streetscape LAPP Project in the amount of \$11,300 for design engineering. The construction inspection portion of the project including material testing is a percentage of 5.2% of the awarded construction cost. This work will be paid for from the capital funds. Roll Call Vote: 8/0 in favor. Ayes: Frank, Morris, Sanderson, Snow, Stevens, Arevalo, Brooks and Crawford. Nays: None. Motion carried.
- (G) Motion to authorize proceeding with the mechanic's building repairs with a material cost of \$11,000. This cost will be paid for from the Street Department's current budget (FY16). Roll Call Vote: 8/0 in favor. Ayes: Morris, Sanderson, Snow, Stevens, Arevalo, Brooks, Crawford and Frank. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Snow to adjourn at 8:56 p.m.  
Aye voice vote carried. Motion carried.

  
\_\_\_\_\_ Mayor

Attest:

  
\_\_\_\_\_ City Clerk