

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: May 21, 2018

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: M. Borowicz, R. Brooks, G. Crawford, W. Frank, M. Freeman, T. Porter, T. Ratcliffe, M. Sanderson and C. Stevens.
Absent: D. Snow.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Public Works Director Brent Anderson, Community Development Planner Gina DelRose, Fire Chief Hyser, Deputy Chief Wallace, City Attorney Drella and City Clerk Arco.

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: None.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of May 7, 2018; as presented.

Motion by Ald. Sanderson, 2nd by Ald. Ratcliffe to approve the minutes of the regular meeting of the Belvidere City Council of May 7, 2018. Roll Call Vote: 8/0/1 in favor. Ayes: Borowicz, Brooks, Crawford, Frank, Porter, Ratcliffe, Sanderson and Stevens. Nays: None. Abstain: Freeman. Motion carried.

(5) Public Hearing: None.

(6) Special Messages:

(A) Mayor Chamberlain reported the Memorial Day Parade would be held on Monday May 28, 2018.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,044,644.04
Water & Sewer Fund Expenditures: \$1,221,420.77

Motion by Ald. Freeman, 2nd by Ald. Stevens to approve the General & Special Fund Expenditures in the amount of \$2,044,644.04. Roll Call Vote: 9/0 in favor.

Ayes: Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Stevens and Borowicz. Nays: None. Motion carried.

Motion by Ald. Frank, 2nd by Ald. Borowicz to approve the Water & Sewer Fund Expenditures in the amount of \$1,221,420.77. Roll Call Vote: 9/0 in favor.

Ayes: Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Stevens, Borowicz and Brooks. Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of April 24, 2018 through April 30, 2018.
- (B) Belvidere Police Department Overtime Report of May 1, 2018 through May 7, 2018.
- (C) Belvidere Fire Department Overtime Report of April 25, 2018 through April 30, 2018.
- (D) Belvidere Fire Department Overtime Report of May 1, 2018 through May 8, 2018.
- (E) Monthly Treasurer's Report for April 2018.
- (F) Monthly General Fund Report for April 2018.
- (G) Monthly Water/Sewer Fund Report for April 2018.
- (H) Minutes of City-County Coordinating Committee of April 11, 2018.
- (I) Minutes of Planning and Zoning Commission of May 8, 2018.

Let the record show these reports and minutes were placed on file.

- (J) Minutes of Committee of the Whole -- Building, Planning and Zoning and Public Works of May 14, 2018.

Motion by Ald. Crawford, 2nd by Ald. Ratcliffe to approve the minutes of Committee of the Whole -- Building, Planning and Zoning and Public Works of May 14, 2018.

Roll Call Vote: 7/0/2 in favor. Ayes: Frank, Freeman, Ratcliffe, Sanderson, Stevens, Brooks and Crawford. Nays: None. Abstain: Porter and Borowicz. Motion carried.

(9) Unfinished Business:

- (A) Ord. #397H – 2nd Reading: An Ordinance Amending Article I of Chapter 43, Ethics of the City of Belvidere Municipal Code to add a New Section 29, Drug Free Workplace.

Motion by Ald. Sanderson, 2nd by Ald. Porter to pass Ord. #397H. Roll Call Vote: 9/0 in favor. Ayes: Freeman, Porter, Ratcliffe, Sanderson, Stevens, Borowicz, Brooks, Crawford and Frank. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #398H – 1st Reading: An Ordinance Granting a Special Use to Allow a Personal Storage Facility within the PI, Planned Industrial District (1930-1960 West Chrysler Drive).
- (B) Ord. #399H -1st Reading: An Ordinance Granting a Special Use to Permit a Mural within the CB, Central Business District (319 South State Street).
- (C) Ord. #400H – 1st Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Public Works Vehicle).

Let the record show Ordinances #398H, #399H and #400H were placed on file for first reading.

- (D) Res. #2076-2018: A Resolution Authorizing Participation in the Abandoned Residential Property Municipal Relief Program.

Motion by Ald. Crawford, 2nd by Ald. Frank to adopt Res. #2076-2018. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Sanderson, Stevens, Borowicz, Brooks, Crawford, Frank and Freeman. Nays: None. Motion carried.

Motions forwarded from City-County Coordinating Committee of April 11, 2018.

- (A) Motion to approve invoice #275651 in the amount of \$612.21 to TRC with a 50/50 split between the City and County. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Sanderson, Stevens, Borowicz, Brooks, Crawford, Frank, Freeman and Porter. Nays: None. Motion carried.
- (B) Motion to approve invoice #15802 in the amount of \$3,430 to Nijman Franzetti LLP with a 50/50 split between the City and County. Roll Call Vote: 9/0 in favor. Ayes: Sanderson, Stevens, Borowicz, Brooks, Crawford, Frank, Freeman, Porter and Ratcliffe. Nays: None. Motion carried.


Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of May 14, 2018.

- (A) Motion by Ald. Sanderson, 2nd by Ald. Crawford to approve waiving the bidding requirement for purchase of a 2015 Ford Edge. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Borowicz, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe and Sanderson. Nays: None. Motion carried.
- (B) Motion to approve the purchase of a 2015 Ford Edge from Manley's for the Community Development Department at a cost of \$22,595. Roll Call Vote: 9/0 in favor. Ayes: Borowicz, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson and Stevens. Nays: None. Motion carried.
- (C) Motion to approve the proposal from Alta Equipment to purchase a 2018 Volvo L45H End Loader at a cost of \$110,500. This vehicle will be paid for from the Capital Fund. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Stevens and Borowicz. Nays: None. Motion carried.
- (D) Motion to approve purchasing a 2019 Ford F550 Cab & Chassis from Landmark Ford through the Illinois State Bid Program at a cost of \$45,656. This vehicle will be paid for from line item #61-1750. Motion by Ald. Crawford, 2nd by Ald. Porter to amend the motion out of committee for purchasing a 2019 Ford F550 Cab & Chassis to accept the lower bid from Manley's Belvidere Ford Mercury at a cost of \$45,508.30. This vehicle will be paid for from line item #61-1750. Roll Call Vote: 9/0 to amend. Ayes: Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Stevens, Borowicz and Brooks. Nays: None. Motion carried. Motion by Ald. Crawford, 2nd by Ald. Borowicz to approve as amended. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson, Stevens, Borowicz and Brooks. Nays: None. Motion carried.
- (E) Motion to approve the low bid from Monroe Truck Equipment in the amount of \$36,340 for the purchase and installation of the snow removal equipment for the Ford F550 Dump Truck. This equipment will be paid for from line item #61-1750. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, Porter, Ratcliffe, Sanderson, Stevens, Borowicz, Brooks and Crawford. Nays: None. Motion carried.
- (F) Motion to approve the transfer of the 2001 Chevy Tahoe from the Building Department to the Water Department. Roll Call Vote: 9/0 in favor. Ayes: Freeman, Porter, Ratcliffe, Sanderson, Stevens, Borowicz, Brooks, Crawford and Frank. Nays: None. Motion carried.

- (G) Motion to approve the low bid from William Charles Construction in the amount of \$375,279.80 for the 2018 MFT Street Overlay Program subject to IDOT approval. This will be paid for from MFT Funds. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Sanderson, Stevens, Borowicz, Brooks, Crawford, Frank and Freeman. Nays: None. Motion carried.
- (H) Motion to approve the low bid from Countryman, Inc. in the amount of \$8,390.40 for the 2018 MFT Thermoplastic Pavement Striping Project subject to IDOT approval. This work will be paid for from MFT Funds. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Sanderson, Stevens, Borowicz, Brooks, Crawford, Frank, Freeman and Porter. Nays: None. Motion carried.
- (I) Motion to recommend waiving the bid deficiencies and approve the low bid from Ceroni Piping, in the amount of \$53,813 for the boiler replacement in the main equipment building at the WWTP. This work will be paid for from sewer line item #61-5-820-6010. Roll Call Vote: 9/0 in favor. Ayes: Sanderson, Stevens, Borowicz, Brooks, Crawford, Frank, Freeman, Porter and Ratcliffe. Nays: None. Motion carried.
- (J) Motion to approve the proposal from Strand Associates in the lump-sum amount of \$15,950 to complete detailed inspections of our elevated tanks and ground storage reservoirs. This work will be paid for from the Water Plant Depreciation Fund. Roll Call Vote: 9/0 in favor. Ayes: Sanderson, Stevens, Borowicz, Brooks, Crawford, Frank, Freeman, Porter and Ratcliffe. Nays: None. Motion carried.
- (K) Motion to approve the work order from Baxter & Woodman in an amount not-to-exceed \$263,000 for the secondary digester rehabilitation/pump room improvements IEPA Loan Program Project. This work will be paid for from Sewer Depreciation Funds. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Borowicz, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe and Sanderson. Nays: None. Motion carried.
- (L) Motion to approve the request of St James Catholic Church for their Corpus Christi Procession on June 3, 2018 starting at 1 p.m. beginning at 402 Church Street to Main Street to Buchanan Street to Warren Avenue and ending at 402 Church Street. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Borowicz, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe and Sanderson. Nays: None. Motion carried.
- (M) Motion to approve the appointment of Nancy Razon to the Library Board. Roll Call Vote: 9/0 in favor. Ayes: Borowicz, Brooks, Crawford, Frank, Freeman, Porter, Ratcliffe, Sanderson and Stevens. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Sanderson to adjourn the meeting at 7:27 p.m.
Aye voice vote carried. Motion carried.


_____ Mayor

Attest:  City Clerk