

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE  
HELD ON JUNE 20, 2018 IN THE CITY COUNCIL CHAMBERS  
OF THE BELVIDERE CITY HALL**

**CALL TO ORDER:** Commissioner Hunter called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:48 PM.

**ROLL CALL:** Commissioner Phillips and Commissioner Hunter were personally and physically present in the meeting room. Chair Gonzalez was absent. In the absence of the Chair, Commissioner Hunter acted as Chair *Pro Tempore*. No Commissioner attended by electronic or remote methods. Also present was Fire Chief Al Hyser, Police Chief Shane Woody, Deputy Police Chief Matthew Wallace, and Fire Captain Schadle. Board Counsel Roberta Holzwarth was also present. No members of the public were present.

**PUBLIC COMMENT:** There was no Public Comment presented.

**READING OF THE MINUTES:** By Consensus, the review of all proposed Minutes was deferred until the Board's next Meeting.

**COMMUNICATIONS:**

A. *Bills Payable.* NONE.

B. *Police Chief's Report.*

Police Chief Shane Woody reported as follows:

(1) Probationary Officer Mears is now on Step V of the FTO Program and is working with PTO Sgt. Gorsuch; and

(2) Probationary Officer Abonce is now in Week 12 at the Suburban Law Enforcement Academy – he has a 93 grade point average (the average is a 92 grade point average) – he is scheduled to graduate on July 6, 2018.

C. *Fire Chief's Report.*

Fire Chief Hyser reported as follows:

(1) Fire Captain Harbison retired from the Department creating a vacancy; and

(2) Fire Captain Holmes will retire in November of 2018 creating a second vacancy; and

(3) Considering sending new hires to the Rockford Fire Academy; and

(4) Firefighter Todd Winnie has completed his Probationary Period on June 5, 2018 one year as a Firefighter for the City – his Probationary review will soon be conducted.

Commissioner Phillips made a verbal Motion To Postpone To Board's Next Meeting the Determination of Firefighter Todd Winnie is a permanent member of the Department. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips      Aye  
Commissioner Hunter      Aye

Chair *Pro Tempore* Hunter declared the Motion as Passed and the permanent appointment of Firefighter Winnie is delayed to the Board's next Meeting.

**UNFINISHED BUSINESS:** NONE.

**NEW BUSINESS:**

A.      *Police - Preference Points for Sergeants Exams.*

The Board considered the creation of the allocation of Preference Points for the promotional process including but not limited to Flat Amount Preference Points. Board Counsel said the Board may need a Home Rule Ordinance to be passed by the City Council before it amends its Board's rules and Regulations to create Promotional Preference Points. Commissioner Phillips made a verbal Motion To Postpone Consideration of this topic until the next Board Meeting. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips      Aye  
Commissioner Hunter      Aye

Chair *Pro Tempore* Hunter declared the Motion as Passed and the Board shall consider this topic at its next Meeting.

B.      *Police – Extension of probationary period for Recruit Officers.*

The Board then discussed the increase from 12 to 18 months the probationary period for Police Officers. possible amendment of Preference Points for the firefighter original appointments. Commissioner Phillips then made a verbal Motion To Amend Section 3-16(a) of the Board's Rules to 18 months. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips      Aye  
Commissioner Hunter      Aye

Chair *Pro Tempore* Hunter declared the Motion as Passed and the proposed Fire Preference Points is hereby adopted as presented.

C.      *Fire – Discussion on preference points – as proposed by Chief Hyser.*

The Board then discussed the discussion of preference points as proposed by Fire Chief Hyser. The Board took no action on this Agenda Item.

D. *Fire – Approval of preference points - as amended by Attorney Holzwarth.*

The Board then discussed Attorney Holzwarth's recommended version of the preference points system as proposed by the Fire Chief. Commissioner Phillips then made a verbal Motion To Establish the Preference Points System as recommended by Board Counsel Holzwarth. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair *Pro Tempore* Hunter declared the Motion as Passed and the proposed Fire Preference Points as suggested by the Board Counsel is hereby adopted as presented.

E. *Fire – Setting a date for allocation of preference points (10 calendar days from date of notification).*

Commissioner Phillips then made a verbal Motion To Schedule July 3, 2018 as the date for the allocation of preference points. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

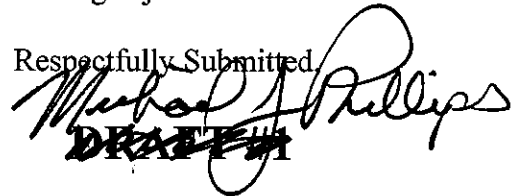
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair *Pro Tempore* Hunter declared the Motion as Passed and the determination of the allocation of preference points will be held on July 3, 2018.

**ADJOURNMENT:**

Commissioner Hunter made a verbal Motion To Adjourn. Commissioner Phillips verbally seconded this Motion. A voice vote was held and Chair *Pro Tempore* Hunter declared the Motion as Passed and the Meeting was adjourned. The Meeting adjourned at 7:43 P.M.

Respectfully Submitted,



~~DRATPH~~

Michael J. Phillips  
Secretary of the Board of Fire and  
Police Commissioners

*APPROVED by Vote of the Board of Fire and Police Commissioners on January 9, 2018*