

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

October 3, 2016

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:

Invocation: Mayor Chamberlain.

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of minutes of the regular meeting of the Belvidere City Council of
September 19, 2016; as presented.

(5) Public Hearing:

(6) Special Messages and Proclamations:

(A) Police Chief Noble Recognition for Completion of Probationary Period
Police Officer Katelyn Lopez.

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Belvidere Police Department Overtime Report of September 13, 2016
through September 26, 2016.

(B) Belvidere Fire Department Overtime Reports of September 14, 2016
through September 27, 2016.

(C) Minutes of Committee of the Whole – Public Safety and Finance and
Personnel of September 26, 2016.

(9) Unfinished Business:

(A) Ord. #313H – 2nd Reading: An Ordinance Granting a Special Use Permit to
Allow In-Vehicle Sales or Service within the GB, General Business District
(2040 North State Street).

(10) New Business:

Motions forwarded from Public Safety and Finance and Personnel of September 26, 2016
Chairman Rateliffe:

- (A) Motion to approve Liberty National Life Insurance Company as a payroll deduction for interested city employees.

- (B) Motion to approve the low bid from Hudson Boiler & Tank Company in the amount of \$8,433 for the replacement of the sludge tubes in the east primary boiler at the WWTP. This work will be paid for from line item 61-5-820-6010.

(11) Adjournment:

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: September 19, 2016

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Mayor Chamberlain presiding:

- (1) Roll Call: Present: D. Arevalo, R. Brooks, J. Sanders, G. Crawford, W. Frank,
C. Morris, T. Ratcliffe, D. Snow and C. Stevens.
Absent: M. Sanderson.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Building Director Lesa Morelock, Public Works Director Brent Anderson, Treasurer Ric Brereton, Community Development Planner Gina DelRose, Fire Chief Hyser, Police Chief Noble, City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:
Invocation: Mayor Chamberlain:

(3) Public Comment:

- (A) Cory Lind of 915 Van Buren Street spoke regarding a property maintenance issue at 922 Van Buren Street.
(B) Andy Racz of 1716 8th Avenue spoke regarding the need for a neighborhood park at Christi Lane and Highline Drive.

(4) Approval of Minutes:

- (A) Approval of minutes of the regular meeting of the Belvidere City Council of September 6, 2016; as presented.

Motion by Ald. Arevalo, 2nd by Ald. Snow to approve the minutes of the regular meeting of the Belvidere City Council of September 6, 2016. Roll Call Vote: 9/0 in favor.
Ayes: Arevalo, Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Snow and Stevens.
Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

- (A) Mayor Chamberlain reported visitors from Falköping and Lidköping Sweden will be attending the Committee of the Whole Meeting on October 10, 2016.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,931,048.84.
Water & Sewer Fund Expenditures: \$ 384,544.84.

Motion by Ald. Brooks, 2nd by Ald. Snow to approve the General & Special Fund Expenditures in the amount of \$2,931,048.84. Roll Call Vote: 9/0 in favor.
Ayes: Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Snow, Stevens and Arevalo.
Nays: None. Motion carried.

Motion by Ald. Snow, 2nd by Ald. Frank to approve the Water & Sewer Fund Expenditures in the amount of \$384,544.84. Roll Call Vote: 9/0 in favor.
Ayes: Sanders, Crawford, Frank, Morris, Ratcliffe, Snow, Stevens, Arevalo and Brooks.
Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of August 30, 2016 through September 12, 2016.
- (B) Belvidere Fire Department Overtime Report of August 31, 2016 through September 13, 2016.
- (C) Monthly Building Revenue Report for August 2016.
- (D) Monthly Report of Community Development/Planning Department for August 2016.
- (E) Monthly Treasurer's Report for August 2016.
- (F) Monthly Water and Sewer Report for August 2016.
- (G) Monthly General Fund Report for August 2016.
- (H) Minutes of City-County Coordinating Committee of August 3, 2016.
- (I) Minutes of Planning and Zoning Commission of September 13, 2016.

Let the record show these reports and minutes were read and placed on file.

- (J) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of September 12, 2016.

Motion by Ald. Crawford, 2nd by Ald. Brooks to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of September 12, 2016. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Morris, Ratcliffe, Snow, Stevens, Arevalo, Brooks and Sanders. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #311H – 2nd Reading: An Ordinance Setting the Salary for the City Clerk for the City of Belvidere.

Motion by Ald. Crawford, 2nd by Ald. Sanders to pass Ord. #311H. Roll Call Vote: 7/2 in favor. Ayes: Frank, Ratcliffe, Snow, Arevalo, Brooks, Sanders and Crawford. Nays: Morris and Stevens. Motion carried.

(10) New Business:

- (A) Ord. #313H – 1st Reading: An Ordinance Granting a Special Use Permit to Allow In-Vehicle Sales or Service within the GB, General Business District (2040 North State Street).

Let the record show Ord. #313H was placed on file for first reading.

- (B) Res. #2047-2016: A Resolution Accepting Public Improvements for Re-Plat of Lot 4 Plat 3 Little Thunder Subdivision.

Motion by Ald. Snow, 2nd by Ald. Arevalo to adopt Res. #2047-2016. Roll Call Vote: 9/0 in favor. Ayes: Morris, Ratcliffe, Snow, Stevens, Arevalo, Brooks, Sanders, Crawford and Frank. Nays: None. Motion carried.

Motion forwarded from City-County Coordinating Committee of August 3, 2016.

- (A) Motion to approve the Wilson Electric invoice #67331 with a 50/50 split between the County and City in the amount of \$940.35 for repairs to the flare tower. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Arevalo, Brooks, Sanders, Crawford, Frank and Morris. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of September 12, 2016.

- (A) Motion to authorize the Chief of Police to replace Belvidere Police Department Squad #12 damaged by flood waters on July 23, 2016 with a 2016 Dodge AWD Charger. The new vehicle would come from Thomas Dodge of Orland Park, Illinois at a cost not to exceed \$24,857. The vehicle will be paid for with an insurance check already issued to the city in the amount of \$27,375. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Arevalo, Brooks, Sanders, Crawford, Frank, Morris and Ratcliffe. Nays: None. Motion carried.

(B) Motion to waive the bidding process for repairs to Well #4.

Motion by Ald. Brooks, 2nd by Ald. Snow to waive the bidding process for repairs to Well #4. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Arevalo, Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe and Snow. Nays: None. Motion carried.

(C) Motion to approve the expenditure of \$100,299 plus treatment costs to have Great Lakes Water Resources complete the repairs to Well #4. This work will be paid for from the Water Systems Depreciation Account.

Motion by Ald. Brooks, 2nd by Ald. Snow to amend and include the dollar amount of \$106,061 for treatment costs. Roll Call Vote: 9/0 in favor to amend. Ayes: Arevalo, Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Snow and Stevens. Nays: None. Roll Call Vote as amended 9/0 in favor for total cost of repairs, chemical treatment and disinfection of Well #4 in the amount of \$206,360 paid from the Water System Depreciation Account. Ayes: Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Snow, Stevens and Arevalo. Nays: None. Motion carried.

(D) Motion to approve the purchase of the 2016 Ford Transit Cargo Van from Manley Motors at a cost of \$28,414.27. This vehicle will be paid for from line item #61-1750. Roll Call Vote: 9/0 in favor. Ayes: Sanders, Crawford, Frank, Morris, Ratcliffe, Snow, Stevens, Arevalo and Brooks. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Brooks to adjourn the meeting at 7:37 p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest:

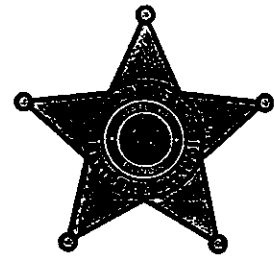
_____ City Clerk

Belvidere Police Department

Jan W. Noble - Chief of Police

Tony Martin - Deputy Chief, Administration

Shane Woody - Deputy Chief, Operations



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TO: BOARD OF FIRE AND POLICE COMMISSIONERS

FROM: CHIEF JAN W. NOBLE *JWN*

DATE: SEPTEMBER 26, 2016

RE: NOTICE OF COMPLETION OF PROBATIONARY PERIOD

The Belvidere Police Department would like to acknowledge and congratulate Officer Katelyn Lopez, Badge #406, on the completion of her first year of employment with the Department on September 25, 2016. Officer Lopez has successfully met the Department's standards as outlined in the Personnel Performance and Evaluation System.

Officer Lopez is hereby removed from probationary status and are granted full authority as an Officer of the Belvidere Police Department.

JWN/sd

Cc: Personnel File

Minutes
Committee of the Whole
Public Safety and Finance and Personnel
September 26, 2016 6:00 p.m.

Call to Order - Mayor Chamberlain.

Aldermen Present: D. Arevalo, R. Brooks, J. Sanders,
W. Frank, C. Morris, T. Ratcliffe,
M. Sanderson, D. Snow and C. Stevens.

Aldermen Absent: G. Crawford.

Also in attendance: Public Works Director Brent Anderson,
Treasurer Ric Brereton, Budget and Finance Director Becky
Tobin, Fire Chief Hyser, Police Chief Noble, City Attorney
Drella and City Clerk Arco.

Public Comment: None.

Public Forum: None.

Reports of Officers, Boards and Special Committees:

Mayor Chamberlain looking for aldermen who can participate
on October 10, 2016 with Sweden guests.

Mayor Chamberlain presented the Youth Program Award from
Sister Cities International to Brad Peters and Kris Meek.

1. Public Safety, Unfinished Business:

(A) New Police Station - forwarded from
June 27, 2016 - no discussion keep on
agenda.

2. Public Safety, New Business:

(A) Fire Prevention - Chief Hyser reported on the
fire awareness program No 2nd graders left behind
and reported the Fire Department would host an
Open House at Station #1 on October 9, 2016 from
1 p.m. until 4 p.m.

3. Finance and Personnel, Unfinished Business: None.

4. Finance and Personnel, New Business:

(A) Liberty National Life Insurance Company.

Motion by Ald. Snow, 2nd by Ald. Sanders to approve Liberty National Life Insurance Company as a payroll deduction for interested city employees. Aye voice vote carried. Motion carried.

5. Other:

(A) Alley Vacation Request.

Audience members whom spoke:

Charles Byers of 7596 Bel Mar Drive, Belvidere.

Lanny Kruckeberg of 1528 S. State Street, Belvidere.

Marsha Freeman of 1528 S. State Street, Belvidere.

Tammi Lumbreras of 1508 S. State Street, Belvidere.

Scott Cregeen of 112 E 9th Street, Belvidere.

Motion by Ald. Sanders, 2nd by Ald. Snow to vacate the southerly 132 feet of alley and improve the north end of alley (from where it stops now) 66 feet south of 1528 S. State Street. Roll Call Vote: 4/5 in favor. Ayes: Sanders, Frank, Ratcliffe and Snow. Nays: Arevalo, Brooks, Morris, Sanderson and Stevens. Motion lost.

(B) East Primary Boiler Sludge Tube Replacement at WWTP.

Motion by Ald. Snow, 2nd by Ald. Sanderson to approve the low bid from Hudson Boiler & Tank Company in the amount of \$8,433 for the replacement of the sludge tubes in the east primary boiler at the WWTP. This work will be paid for from line item 61-5-820-6010. Aye voice vote carried. Motion carried.

6. Adjournment:

Motion by Ald. Snow, 2nd by Ald. Frank to adjourn meeting at 7:38 p.m. Aye voice vote carried. Motion carried.