

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: October 15, 2018

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Call to order by Mayor Chamberlain.

- (1) Roll Call: Present: R. Brooks, W. Frank, M. Freeman, T. Porter,
T. Ratcliffe, M. Sanderson, D. Snow and C. Stevens.
Absent: M. Borowicz and G. Crawford.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Building Director Lesa Morelock,
Public Works Director Brent Anderson, Community Development Planner
Gina DelRose, Fire Chief Hyser, Police Chief Woody, City Attorney Drella and
City Clerk Arco.

- (2) Pledge of Allegiance:
Invocation:

- (3) Public Comment:

- (4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
October 1, 2018; as presented.

Motion by Ald. Ratcliffe, 2nd by Ald. Porter to approve the minutes of the regular
meeting of the Belvidere City Council of October 1, 2018. Roll Call Vote: 8/0 in favor.
Ayes: Brooks, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow and Stevens.
Nays: None. Motion carried.

- (5) Public Hearing: None.

- (6) Special Messages: None.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,165,633.82
Water & Sewer Fund Expenditures: \$ 521,267.43

Motion by Ald. Sanderson, 2nd by Ald. Brooks to approve the General & Special Fund Expenditures in the amount of \$1,165,633.82. Roll Call Vote: 8/0 in favor. Ayes: Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens and Brooks. Nays: None. Motion carried

Motion by Ald. Snow, 2nd by Ald. Frank to approve the Water & Sewer Fund Expenditures in the amount of \$521,267.43. Roll Call Vote: 8/0 in favor. Ayes: Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, Brooks and Frank. Nays: None. Motion carried,

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of September 25, 2018 through October 8, 2018.
- (B) Belvidere Fire Department Overtime Report of September 16, 2018 and September 26, 2018 through October 9, 2018.
- (C) Minutes of City-County Coordinating Committee of September 12, 2018.
- (D) Monthly Report of Building Department Revenues – September 2018.
- (E) Monthly Report of Community Development/Planning Department for September 2018.
- (F) Monthly General Fund Report for September 2018.
- (G) Monthly Water/Sewer Report for September 2018,
- (H) Monthly Treasurer Report for September 2018.
- (I) Report of CD Investments as of September 2018.

Budget and Finance Director Becky Tobin reported on finance items.

Let the record show these reports and minutes were placed on file.

- (J) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of October 8, 2018.

Motion by Ald. Sanderson, 2nd by Ald. Porter to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of October 8, 2018. Roll Call Vote: 8/0 in favor. Ayes: Porter Ratcliffe, Sanderson, Snow, Stevens, Brooks, Frank and Freeman. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #429H – 2nd Reading: An Ordinance Creating Education Preferences for Promotion within the City of Belvidere Police Department.

Motion by Ald. Frank, 2nd by Ald. Brooks to pass Ord. #429H – An Ordinance Creating Education Preferences for Promotion within the City of Belvidere Police Department. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Brooks, Frank, Freeman and Porter. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #430H – 1st Reading: An Ordinance Designating a Landmark to the Local Historic Register Dunton Home – 401 E. Lincoln Avenue.
- (B) Ord. #431H – 1st Reading: An Ordinance Authorizing the Sale of a Municipal Parking Lot.
- (C) Ord. #432H – 1st Reading: An Ordinance Amending Subdivision V of Division 9, Wastewater Treatment of Article V, Sewer and Sewage of Chapter 114, Utilities of the City of Belvidere Municipal Code.

Let the record show Ord. #430H, #431H and #432H were placed on file for first reading.

Motions forwarded from City-County Coordinating Committee of September 12, 2018.

- (A) Motion to approve invoice #296234R from TRC in the amount of \$8,317.07 with a 50/50 split between the City and County. Roll Call Vote: 8/0 in favor. Ayes: Sanderson, Snow, Stevens, Brooks, Frank, Freeman, Porter and Ratcliffe. Nays: None. Motion carried.
- (B) Motion to approve (Nijman Franzetti LLP) invoice #15996 in the amount of \$280; invoice #16055 in the amount of \$560 and invoice #16054 in the amount of \$210 with a 50/50 split between the City and County. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Brooks, Frank, Freeman, Porter, Ratcliffe and Sanderson. Nays: None. Motion carried.
- (C) Motion to approve (PDC Laboratories) invoice #19330537 in the amount of \$28,144.52 with a 50/50 split between the City and County. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Brooks, Frank, Freeman, Porter, Ratcliffe, Sanderson and Snow. Nays: None. Motion carried.


Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of October 8, 2018.

- (A) Motion to approve waiving the \$500 application fee for the FFA project of backyard chickens. Roll Call Vote: 8/0 in favor. Ayes: Brooks, Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow and Stevens. Nays: None. Motion carried.

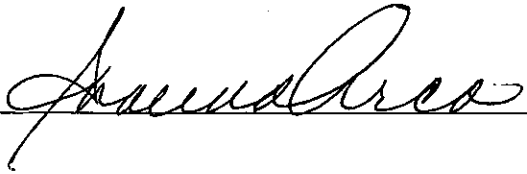
- (B) Motion by Ald. Brooks, 2nd by Ald. Snow to approve waiving the bidding requirement for Cahoy Group. Roll Call Vote: 8/0 in favor. Ayes: Frank, Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens and Brooks. Nays: None. Motion carried.
- (C) Motion to approve Cahoy Group to complete the repairs to Well #4. This work will be paid for from the Water System Depreciation Account. Motion by Ald. Snow, 2nd by Ald. Ratcliffe to amend to approve the proposal from Cahoy Group to complete the emergency repairs to Well #4 at a total cost of \$93,569. This work will be paid for from the Water Depreciation Fund. Roll Call Vote to amend: 8/0 in favor. Ayes: Freeman, Porter, Ratcliffe, Sanderson, Snow, Stevens, Brooks and Frank. Nays: None. Motion carried. Roll Call Vote as amended: 8/0 in favor. Ayes: Porter, Ratcliffe, Sanderson, Snow, Stevens, Brooks, Frank and Freeman. Nays: None. Motion carried.
- (D) Motion to approve the proposal from Swanson Flo, in the amount of \$15,254 for the replacement of three valve actuators at the WWTP. This work will be paid for from line item #61-5-820-6010. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Sanderson, Snow, Stevens, Brooks, Frank, Freeman and Porter. Nays: None. Motion carried.
- (E) Motion to approve the proposal from CES, in the amount of \$8,750 to complete the design engineering for the Appleton Road Forcemain Extension Project from the VFW to the WWTP. This work will be paid for from sewer line item #61-5-820-6190. Roll Call Vote: 8/0 in favor. Ayes: Sanderson, Snow, Stevens, Brooks, Frank, Freeman, Porter and Ratcliffe. Nays: None. Motion carried.
- (F) Motion to approve the proposal from Arc Design Resources, in an amount not-to-exceed \$35,700 to complete the Logan Avenue right-of-way and topographic survey. This work will be paid for from the proceeds of the local motor fuel tax. Roll Call Vote: 6/2 in favor. Ayes: Snow, Brooks, Frank, Freeman, Porter, Ratcliffe. Nays: Stevens and Sanderson. Motion carried.
- (G) Motion to accept the Bronze Police and Fireman Tribute Sculpture to be donated by Jack and Peggy Wolf via the John T. Wolf Charitable Trust II. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Brooks, Frank, Freeman, Porter, Ratcliffe, Sanderson and Snow. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Sanderson, 2nd by Ald. Porter to adjourn the meeting at 7:27 p.m. Aye voice vote carried. Motion carried.


_____ Mayor

Attest:


_____ City Clerk