

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE  
HELD ON OCTOBER 30, 2018 IN THE CITY COUNCIL CHAMBERS  
OF THE BELVIDERE CITY HALL**

**CALL TO ORDER:** Chair Gonzalez called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:30 PM.

**ROLL CALL:** All Commissioners were personally and physically present in the meeting room. No Commissioner attended by electronic or remote methods. Also present was Fire Chief Al Hyser. Commonwealth Edison Representative Suzanna Strangmeier of the public was present.

**PUBLIC COMMENT:** There was no Public Comment presented.

**READING OF THE MINUTES:** By consensus the Board postponed consideration of any Minutes until its next Meeting.

**COMMUNICATIONS:**

*A. Bills Payable.*

The Board reviewed an Invoice from COPS & FIRE Personnel Testing for conducting two Psychological examinations and Assessment Center for the original appointment firefighter candidates in the amount of \$ 900.00. Commissioner Phillips made a verbal Motion To Pay This Invoices As Submitted. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye
Chair Gonzalez	Aye

Chair Gonzalez declared the Motion as Passed and the Invoice approved for payment.

*B. Police Chief's Report.*

Police Chief Shane Woody and the Command Staff did not attend this Special Meeting as they were at the City's Annual Halloween Parade. No Report was thus presented.

*C. Fire Chief's Report.*

Fire Chief Hyser reported as follows:

(1) that at 10:00 AM on November 26, 2018 there will be a ceremony to swear in Joseph Erber, the new City Firefighter, provided that the Board tonight so appoints Mr. Erber.

(2) that on November 29, 2019 Captain Greg Holmes will complete his last shift after 27 years with the Fire Department. There will be an Open House to honor his retirement from 1:00 PM to 3:00 PM at Fire Station #1. Capt. Holmes acted as Training Coordinator for the Fire Department; and

(3) At 10:00 AM on November 30, 2018 there will be a Promotional Ceremony when Fire Lieutenant David Burdick will be promoted to the rank of Fire Captain and Firefighter Chad Cunningham will be promoted to the rank of Fire Lieutenant.

**UNFINISHED BUSINESS:** NONE.

**NEW BUSINESS:**

A. *Fire Candidate Erber and Trujillo – Review Psych and Medical Exams.*

The Board reviewed the written reports of the psychological and medical examinations of Firefighter original candidates Joseph Erber and Adrian Trujillo. Commissioner Phillips made a verbal Motion To Find that Firefighter Candidate Joseph Erber had successfully completed the required Psychological and Medical Examinations and to Appoint Joseph Erber as a Probationary Firefighter for the City of Belvidere effective immediately. Commissioner Hunter seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye
Chair Gonzalez	Aye

Chair Gonzalez declared the Motion as Passed and that Joseph Erber is hereby appointed as a Probationary Firefighter for the City of Belvidere.

Commissioner Phillips made a verbal Motion To Find that Firefighter Candidate Adrian Trujillo had successfully completed the required Psychological and Medical Examinations and to Appoint Adrian Trujillo as a Probationary Firefighter for the City of Belvidere effective on the retirement of Fire Captain Holmes. Commissioner Hunter seconded this Motion. A Roll Call Vote was held with the following results:

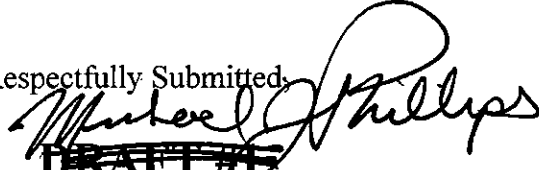
Commissioner Phillips	Aye
Commissioner Hunter	Aye
Chair Gonzalez	Aye

Chair Gonzalez declared the Motion as Passed and that Adrian Trujillo is appointed as a Probationary Firefighter for the City of Belvidere effective upon the retirement of Fire Captain Greg Holmes.

**ADJOURNMENT:**

Commissioner Hunter made a verbal Motion To Adjourn. Chair Gonzalez verbally seconded this Motion. A voice vote was held and Chair Gonzalez declared the Motion as Passed and the meeting was adjourned. The Meeting adjourned at 7:08 P.M.

Respectfully Submitted,

  
~~DRAFT~~

Michael J. Phillips  
Secretary of the Board of Fire and  
Police Commissioners

*APPROVED by Vote of the Board of Fire and Police Commissioners on January 9, 2018.*