

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON NOVEMBER 29, 2017 IN THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Gonzalez called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:35 PM.

ROLL CALL: All Commissioners were personally and physically present in the meeting room. No Commissioner was absent. No Commissioner attended by electronic or remote methods. Also present was Fire Chief Al Hyser, Police Chief Jan Noble, Deputy Police Chiefs Shane Woody and Matthew Wallace. No members of the public were present.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: No proposed Minutes were distributed, discussed or approved.

COMMUNICATIONS:

A. *Bills Payable.*

The following Invoices were presented for the Board's consideration and approval:

- 1) Holmstrom & Kennedy for Legal Services for \$450, and
- 2) COPS & FIRE Personnel testing for the Pre-employment Psychological Testing of Todd Winnie for \$450.

B. *Police Chief's Report.*

Police Chief Jan Noble reported that Probationary Police Officer Mears had graduated from the Police Training Institute ("PTI")'s 14-week Academy as a member of the first Expanded Class and is now in Step I of the Field Training Officer ("FTO") Program.

Deputy Police Chief Shane Woody reported that Probationary Police Officers Worley and Danielak are both in Step V of the FTO Program.

C. *Fire Chief's Report.*

Fire Chief Hyser reported that Probationary Firefighters Mead and Winnie are both doing well.

UNFINISHED BUSINESS: *Police – Preference points for promotional testing.*

Board Counsel Roberta Holzwarth is scheduled to talk with Belvidere City Attorney Mike Drella on this topic. Also, the Police Union stated that it will take no position on this requested preference points as it was so instructed by its State Association. Commissioner Phillips made a verbal Motion To Postpone Further Consideration Until the Board April 2018

Quarterly Board Meeting. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Phillips	Aye
Commissioner Hunter	Aye
Chair Gonzalez	Aye

Chair Gonzalez declared the Motion as passed and this topic will appear on the Agenda of the Board's April 2018 Quarterly Meeting.

NEW BUSINESS:

A. Police – Review, discuss and approve contract for Police Sergeant Exam. (COPS Testing).

Board Counsel Holzwarth approved the proposed contract for the Police Sergeant Promotional Testing. Commissioner Phillips made a verbal Motion To Approve the Contract with COPS & FIRE Personnel Testing for the Police Sergeant Promotional Examination as submitted. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Commissioner Phillips	Aye
Chair Gonzalez	Aye

Chair Gonzalez declared the Motion as Passed and the Contract was approved.

B. Police – Discussion on changing probation period for new hires.

The Police Chief discussed the extension to the Police Training Institute's to fourteen weeks (from twelve weeks) with possibly even more extensions in the future. The Police Chief also mentioned a possible extension of the duration of the Police Training Officer ("FTO") Program. The Police Chief discussed starting the 12-month Probationary Program upon the officer's assignment to solo patrol (Step V of the FTO Program). The Board took no action on this topic.

C. Fire – Acceptance of Promotional Testing Agency.

The Fire Chief recommended that the Board retain Resources Management Associates to conduct the Fire Lieutenant and Fire Captain Promotional Process. Commissioner Phillips made a verbal Motion To Approve the Contract with Resources Management Associates for the Fire Lieutenant and Fire Captain Promotional Examination as submitted. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter Aye
Commissioner Phillips Aye
Chair Gonzalez Aye

Chair Gonzalez declared the Motion as Passed and the Contract was approved.

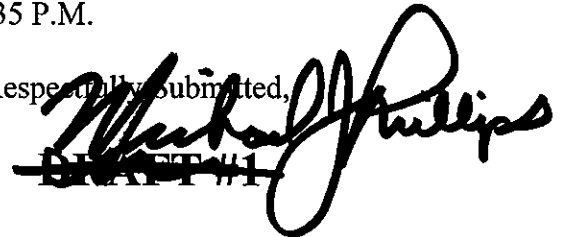
D. *Fire - Setting dates for promotional (assessment and written) for Captains and Lieutenants.*

The Fire Chief reminded the Board that the current Promotional Eligibility Lists expire on April 22, 218. Beginning the Promotional Process requires a 90-day advance notice. The Board Counsel Roberta Holzwarth reported that the Board need not approve the dates of the promotional testing.

ADJOURNMENT:

Commissioner Hunter made a verbal Motion To Adjourn. Chair Gonzalez verbally seconded this Motion. A voice vote was held and Chair Gonzalez declared the Motion as Passed and the meeting was adjourned. The Meeting adjourned at 7:35 P.M.

Respectfully submitted,



~~SECRET #1~~

Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners

APPROVED by Vote of the Board of Fire and Police Commissioners on March 21, 2018.