

State of Illinois SS
Belvidere, Illinois

**Belvidere City Council
Regular Session
Minutes**

Date: November 17, 2014

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7 p.m.

Mayor Chamberlain presiding:

- (1) Roll Call: Present: R. Brooks, J. Campbell, G. Crawford, C. Morris, T. Ratcliffe, J. Sanders, D. Snow.
Absent: K. Schrader and C. Stevens.

Other staff members in attendance: Public Works Director Brent Anderson, Building Director Lesa Morelock, Treasurer Ric Brereton, Budget and Finance Director Becky Tobin, Interim Planning Director Kathy Miller, Fire Chief Worrell, Police Chief Noble, City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:
Invocation: Mayor Chamberlain.

- (3) Public Comment: None.

- (4) Approval of Minutes:

- (A) Approval of minutes of the regular meeting of the Belvidere City Council of November 3, 2014; as presented.

Motion by Ald. Crawford, 2nd by Ald. Sanders to approve the minutes of the regular meeting of the Belvidere City Council of November 3, 2014. Roll Call Vote: 7/0 in favor. Ayes: Campbell, Crawford, Morris, Ratcliffe, Sanders, Snow and Brooks. Nays: None. Motion carried.

- (5) Public Hearing: None.

- (6) Special Messages and Proclamations:

- (A) Motion by Ald. Snow, 2nd by Ald. Crawford to approve the appointment of Daniel Arevalo to the vacant seat of Alderman for Ward Two.

Roll Call Vote: 7/0 in favor. Ayes: Crawford, Morris, Ratcliffe, Sanders, Snow, Brooks and Campbell. Nays: None. Motion carried. Swearing in of Daniel Arevalo took place.

(B) Proclamation for National Hunger and Homelessness Awareness Week of November 17 through November 21, 2014 was presented to Jen Jacky.

(C) Announcement of Estimated Tax Levy for Tax Year 2014 by Budget and Finance Director Becky Tobin. Motion by Ald. Snow, 2nd by Ald. Crawford to approve the estimated tax levy of \$5,344,135 as announced by the Budget and Finance Director. Roll Call Vote: 8/0 in favor. Ayes: Morris, Ratcliffe, Sanders, Snow, Brooks, Arevalo, Campbell and Crawford. Nays: None. Motion carried.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,037,749.36
Water & Sewer Fund Expenditures: \$ 885,780.56

Motion by Ald. Sanders, 2nd by Ald. Campbell to approve the General & Special Fund Expenditures in the amount of \$2,037,749.36. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Sanders, Snow, Brooks, Arevalo, Campbell, Crawford and Morris. Nays: None. Motion carried.

Motion by Ald. Snow, 2nd by Ald. Brooks to approve the Water & Sewer Fund Expenditures in the amount of \$885,780.56. Roll Call Vote: 8/0 in favor. Ayes: Sanders, Snow, Brooks, Arevalo, Campbell, Crawford, Morris and Ratcliffe. Nays: None. Motion carried.

(8) Committee Minutes & Reports of City Officers:

- (A) Belvidere Police Department Overtime Report of October 28, 2014 through November 11, 2014.
- (B) Belvidere Fire Department Overtime Report of October 29, 2014 through November 11, 2014.
- (C) Building Department Monthly Revenue Report of October 2014.
- (D) Belvidere-Boone County Planning Department Report of October 2014.
- (E) General Fund Monthly Report of October 2014.
- (F) Treasurer's Monthly Report of October 2014.
- (G) Water/Sewer Fund Monthly Report of October 2014.
- (H) FY15 General Fund Cash Flow Analysis through October 2014.
- (I) Minutes of City-County Coordinating Committee of October 8, 2014.
- (J) Minutes of Historic Preservation Commission of October 28, 2014.
- (K) Minutes of City of Belvidere Planning and Zoning Commission of November 12, 2014.

Let the record show these reports and minutes were placed on file.

- (L) Minutes of Committee of the Whole Building, Planning and Zoning and Public Works of November 10, 2014.

Motion by Ald. Crawford, 2nd by Ald. Arevalo to approve the minutes of Committee of the Whole Building, Planning and Zoning and Public Works of November 10, 2014
Roll Call Vote: 8/0 in favor. Ayes: Snow, Brooks, Arevalo, Campbell, Crawford, Morris, Ratcliffe and Sanders. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #235H – 2nd Reading: An Ordinance Designating an Enterprise Zone for the City of Belvidere, Boone County the Village of Capron and the Village of Poplar Grove. Motion by Ald. Snow, 2nd by Ald. Ratcliffe to pass Ord. #235H. Roll Call Vote: 8/0 in favor. Ayes: Brooks, Arevalo, Campbell, Crawford, Morris, Ratcliffe, Sanders and Snow. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #240H – 1st Reading: An Ordinance Amending Chapter 150 Zoning Ordinance of the Municipal Code Temporary Signs and Sign Definitions.
- (B) Ord. #241H – 1st Reading: An Ordinance Granting a Special Use for Vehicle Repair and Service in the PI, Planned Industrial District (2355 Newburg Road).

Let the record show Ordinances #240H and #241H were placed on file for first reading.

Motions forwarded from City-County Coordinating Committee of October 8, 2014.

- (A) Motion to approve the TRC invoice #129341 in the amount of \$1,237.02 with a 50/50 split between the County and the City. Roll Call Vote: 8/0 in favor. Ayes: Arevalo, Campbell, Crawford, Morris, Ratcliffe, Sanders, Snow and Brooks. Nays: None. Motion carried.
- (B) Motion to approve the Rock River Environmental Solution invoice #005850 in the amount of \$2,304.19 with a 50/50 split between the County and the City. Roll Call Vote: 8/0 in favor. Ayes: Campbell, Crawford, Morris, Ratcliffe, Sanders, Snow, Brooks and Arevalo. Nays: None. Motion carried.
- (C) Motion to authorize the County Administrator to spend up to \$11,000 for the Methane Gas device. Roll Call Vote: 8/0 in favor. Ayes: Crawford, Morris, Ratcliffe, Sanders, Snow, Brooks, Arevalo and Campbell. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole Building, Planning and Zoning and Public Works of November 10, 2014.

- (A) Motion to approve the installation of a streetlight at the intersection of West Jackson Street and John Street with the monthly ComEd cost of \$8.71. This cost will be paid for from the street lighting account of 01-5-330-6310. Roll Call Vote: 7/0 in favor. Ayes: Ratcliffe, Sanders, Snow, Brooks, Arevalo, Campbell and Crawford. Morris was absent for vote. Nays: None. Motion carried.
- (B) Motion to approve submittal of Sewer Use/Pretreatment Ordinance Modifications and updates to the USEPA for their review and comment. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Sanders, Snow, Brooks, Arevalo, Campbell, Crawford and Morris. Nays: None. Motion carried.
- (C) Motion to approve Change Order #1, a deduction of \$121,893 from the contract for Well #10 facility construction project. Roll Call Vote: 8/0 in favor. Ayes: Sanders, Snow, Brooks, Arevalo, Campbell, Crawford, Morris and Ratcliffe. Nays: None. Motion carried.
- (D) Motion to approve Change Order #2, an addition of \$18,507.99 to the contract for Well #10 facility construction project. Roll Call Vote: 8/0 in favor. Ayes: Snow, Brooks, Arevalo, Campbell, Crawford, Morris, Ratcliffe and Sanders. Nays: None. Motion carried.
- (E) Motion to recommend hiring Mechanical Inc to complete the repairs to Well #3 booster pump at an estimated cost of \$10,000. The repair work will be paid for from the Water System Depreciation Account. Roll Call Vote: 8/0 in favor. Ayes: Brooks, Arevalo, Campbell, Crawford, Morris, Ratcliffe, Sanders and Snow. Nays: None. Motion carried.
- (F) Motion to recommend purchasing a Schonstedt MPC 800 for \$3,195 with a trade in of \$225 for a grand total of \$2,970 from HD Supply of Belvidere. This item will be paid for from Water & Sewer line items 61-5-810-7040 and 61-5-830-7040. Roll Call Vote: 8/0 in favor. Ayes: Arevalo, Campbell, Crawford, Morris, Ratcliffe, Sanders, Snow and Brooks. Nays: None. Motion carried.
- (G) Motion to approve a specialist position assigned to the Water & Sewer Distribution Division with effective date of December 1, 2014. This addition cost (\$2.34/hour increase) would be paid for from the Water Overtime line item 61-5-810-5040. Roll Call Vote: 8/0 in favor. Ayes: Campbell, Crawford, Morris, Ratcliffe, Sanders, Snow, Brooks and Arevalo. Nays: None. Motion carried.

- (H) Motion to approve the proposal from CES Inc to complete the preliminary engineering for the 2015 Streetscape Improvement Project in the amount of \$8,400. This work will be paid for from the Public Benefit Fund. Roll Call Vote: 8/0 in favor. Ayes: Crawford, Morris, Ratcliffe, Sanders, Snow, Brooks, Arevalo and Campbell. Nays: None. Motion carried.
- (I) Motion to approve the additional fencing at Station #2 in the amount of \$3,304 by Creative Fence. Repairs to come from line item 01-5-220-6010 Repair and Maintenance Buildings. Roll Call Vote: 8/0 in favor. Ayes: Morris, Ratcliffe, Sanders, Snow, Brooks, Arevalo, Campbell and Crawford. Nays: None. Motion carried.

(11) Other:

- (A) Executive Session to discuss 2 (c) 2 Collective Bargaining Matters – Fire Officers.

Motion by Ald. Snow, 2nd by Ald. Brooks to move into executive session to discuss 2 (c) 2 Collective Bargaining Matters – Fire Officers at 7:28 p.m. Roll Call Vote: 8/0 in favor. Ayes: Ratcliffe, Sanders, Snow, Brooks, Arevalo, Campbell, Crawford and Morris. Nays: None. Motion carried.

Motion by Ald. Snow, 2nd by Ald. Brooks to move out of executive session at 7:44 p.m. Roll Call Vote: 8/0 in favor. Ayes: Sanders, Snow, Brooks, Arevalo, Campbell, Crawford, Morris and Ratcliffe. Nays: None. Motion carried.

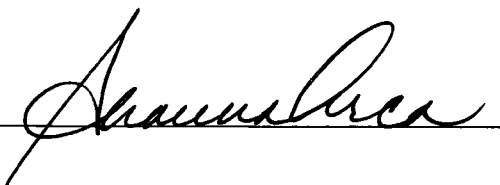
(12) Adjournment:

Motion by Ald. Crawford, 2nd by Ald. Arevalo to adjourn meeting at 7:45 p.m. Aye voice vote carried. Motion carried.



Mayor

Attest:



City Clerk