



# Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

## Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

### for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

*This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.*

Report Period: From March, 2010 To March, 2011

Permit No. ILR40 00510

#### MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: City of Belvidere Mailing Address 1: 401 Whitney Boulevard

Mailing Address 2: \_\_\_\_\_ County: Boone

City: Belvidere State: IL Zip: 61008 Telephone: 815-544-9256

Contact Person: Brent Anderson Email Address: banderson@ci.belvidere.il.us  
(Person responsible for Annual Report)

#### Name(s) of governmental entty(ies) in which MS4 is located: (As it appears on the current permit)

Belvidere

#### THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- |  |                          |   |                          |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach             | <input type="checkbox"/> | 4. Construction Site Runoff Control       | <input type="checkbox"/> |
| 2. Public Participation/Involvement          | <input type="checkbox"/> | 5. Post-Construction Runoff Control       | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

**Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))**

  
Owner Signature:

Brent Anderson  
Printed Name:

7-5-11  
Date:

Director of Public Works  
Title:

EMAIL COMPLETED FORM TO: [epa.ms4annualinsp@illinois.gov](mailto:epa.ms4annualinsp@illinois.gov)

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
WATER POLLUTION CONTROL  
COMPLIANCE ASSURANCE SECTION #19  
1021 NORTH GRAND AVENUE EAST  
POST OFFICE BOX 19276  
SPRINGFIELD, ILLINOIS 62794-9276

IL 532 2585  
WPC 691 Rev 6/10  
This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

# ANNUAL FACILITY INSPECTION REPORT

March 2010 – March 2011

City of Belvidere

## SECTION A

Item 1 Public Education & Outreach: BMP A-1 Distributed Paper (Resource) Material

Original Description of BMP: City newsletter articles that promote pollution prevention

Change: The City's water bills are mailed to all customers bi-monthly. We will be placing a pollution prevention message on the bills on a quarterly basis.

## SECTION B

Public Education and Outreach: The City has assembled and maintains a kiosk of information in the entry of City Hall, including stormwater and pollution prevention (A1). We have replaced the quarterly newsletter and inserts with a pollution prevention message on our water bills. The messages will appear quarterly (A1). The Kishwaukee River Clean Up Day is promoted on the local cable access channel (A3). Storm Sewer pollution prevention was discussed at the public meeting for the 2011-2012 Budget (A6).

Public Participation/Involvement: Two representatives from the City are on the Regional Storm Water Management Committee, which is tasked with developing the Boone County Comprehensive Stormwater Management Plan (B1).

Illicit Discharge Detection and Elimination: Work continues on developing our City-wide GIS database storm sewer system map. Due to budget constraints, our stated goal of 25% of the map completed per year will not be met. We have \$5,000 in the current budget for storm sewer map work (C1). The Boone County Health Department continues to inspect, review and permit septic systems within the City watershed (C2).

Construction Site Runoff Control: The Boone County Soil & Water Conservation District continues to review all subdivision plans and conducts on site inspections during construction on behalf of the City (D4, D6).

Post-Construction Runoff Control: The Belvidere/Boone County Planning Department continues to administer the Boone County Comprehensive Plan (E1). The City of Belvidere and the Boone County Soil and Water Conservation District continue to administer the regulation of storm water runoff facilities and the maximization of the water quality through the use of structural BMP's for all new developments and redevelopments (E2, E4).

Pollution Prevention/Good Housekeeping: Training of City employees in pollution prevention is ongoing (F1). The City continues to sweep streets on a regular basis, conduct the fall leaf pickup program as well as conducting a branch pickup program twice a year (F2). All fluids from City equipment maintained at the Street Department are collected and recycled (F4).

The Best Management Practices (BMP's) outlined in the City's MS4 NPDES Permit provides the necessary guidance for the City to achieve the statutory goal of reducing the discharge of pollutants to the maximum extent practicable.

Through the activities of this reporting period, the City is taking positive steps in reaching the goal.

## SECTION D

### **SUMMARY OF STORM WATER ACTIVITIES 2011/2012**

#### Public Education and Outreach:

Maintain and distribute stormwater and pollution prevention resource material for citizens.  
Maintain stormwater and pollution prevention information on City's website.  
Include pollution prevention messages on water billings quarterly.  
Post advertisement for the annual Kishwaukee River Cleanup day on the public access cable channel prior to the event.

#### Public Participation/Involvement:

Attend Regional Storm Water Management Committee functions.  
Work release cleanup of specific areas of the City.

#### Illicit Discharge Detection & Elimination:

Continue creation of digital map of City storm sewer system.  
Continue annual inspection of outfalls.

#### Construction Site Runoff Control:

BCSWCD review and inspection of all development and redevelopment projects in the City.

#### Post-Construction Runoff Control:

Continue annual inspection of detention ponds that have been completed and accepted by the City.

#### Pollution Prevention/Good Housekeeping:

Continue employee training in pollution prevention.  
Sweep streets on a regular basis.  
Complete fall leaf pickup. (November)  
Complete branch pickup program (May/October)

## SECTION F

Project: No projects during the reporting period  
Permit #: n/a