

**MINUTES OF THE REGULAR QUARTERLY MEETING OF THE
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON APRIL 27, 2016 IN THE FIRST FLOOR BREAK ROOM
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Gonzalez called this Regular Quarterly Meeting of the Board of Fire and Police Commissioners to Order at 6:30 PM.

ROLL CALL: All Commissioners were personally and physically present in the meeting room. No Commissioner was absent. No Commissioner attended by electronic or remote methods. Also present was Police Chief Jan Noble, Deputy Police Chief Tony Martin, Deputy Police Chief Shane Woody, Police Sergeant Matthew Wallace, and Fire Chief Al Hyser. No one else was present.

PUBLIC COMMENT: Since no members of the public were present, there was no Public Comment presented.

READING OF THE MINUTES: The Board first considered the proposed Minutes of the prior Special Board Meeting as held on March 16, 2016. Chair Gonzalez made a verbal Motion To Approve. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the proposed Minutes of the Board's Special Meetings as held on March 16, 2016 was approved. The Board then considered the proposed Minutes of the prior Special Board Meeting as held on April 8, 2016. Commissioner Hunter made a verbal Motion To Approve. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the proposed Minutes of the Board's Special Meetings as held on April 8, 2016 was approved.

COMMUNICATIONS:

A. Bills Payable.

(1) Chair Gonzalez presented an Invoice from C.O.P.S. & F.I.R.E. Personnel Evaluation in the amount of \$ 2,735.22 for administrating the written examination to the Fire Fighter Candidates. Commissioner Hunter made a verbal Motion To Pay this Invoice. Commissioner Phillips verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the submitted Invoice was approved for payment.

B. Police Chief's Report.

Police Chief Jan Noble reported as follows:

Two Senior Police Officers are retiring (John Fish and Leon Berry) creating two vacancies in the Police Officer ranks. A reception will be held to honor these two Police Officers for their many years of dedicated service. Two spots have been reserved in the PTI Class starting on June 26, 2016. A Junior Police Officer has resigned in order to move with his wife to her new job site. A third spot in a PTI Class starting in September of 2016 has been reserved.

Deputy Chief Shane Woody reported as follows:

Probationary Officer Lopez is now in Step III of her Field Training Officer Program. Probationary Officer Reese is now in Step I of his FTO Program and his trainer is Officer Jones). Reese's progress is ahead of schedule.

C. Fire Chief's Report. Fire Chief Hyser reported as follows:

1) Fire Department is very happy with the progress of their newest two Firefighters (Danny Contreras and Ron Herman).

2) The Fire Chief thanked the member of the Board who attended the Orientation for the new Fire Fighter Candidates.

UNFINISHED BUSINESS: NONE listed on the Agenda and the Board did not consider any Unfinished Business.

NEW BUSINESS:

(A) Fire – Testing results from April, 2016. The Board, by consensus, asked the City Clerk to send the letters to the candidates as to their Pass/Fail status.

(B) Police Candidates Review of Polygraph Examinations – The Board reviewed the results for three candidates: Joseph Callahan, Quinn Martenson and Chris Garcia).

(C) Police Candidates Written Notice to be removed from Eligibility List – The Board Secretary will send such letters of the Board's removal actions to the removed candidates.

(D) Police – Interview three candidates – The Board then interviewed three Candidates: Joseph Callahan, Quinn Martenson and Chris Garcia.

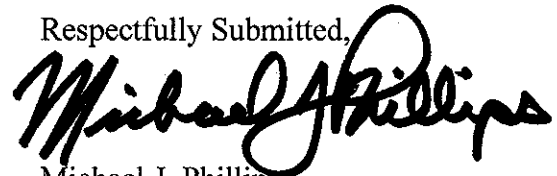
(E) Police – Conditional offer of employment, if applicable – Chair Gonzalez made a Motion To Find that Candidates had successfully completed the Verbal Interview step of the Police Officer Hiring Process and To Extend an Offer of Employment, Conditioned upon the successful completion of the Psychological and Medical Examinations, to Police Officer Candidates Joseph Callahan (#5 on the Final Eligibility Register), Quinn Martenson (#6 on the Final Eligibility Register) and Chris Garcia (#7 on the Final Eligibility Register).

(F) Research whether or no the Board could change its Rules to include educational preference points for promotional testing in both the Police and Fire Department - The Board, by consensus, decided to seek the opinion of the Board's legal counsel on this issue.

ADJOURNMENT:

Commissioner Hunter made a verbal Motion To Adjourn. Chair Gonzalez seconded this Motion. A voice vote was held and Chair Gonzalez declared the Motion as Passed and the meeting was adjourned. The Meeting adjourned at 8:43 P.M.

Respectfully Submitted,



Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners

APPROVED by Vote of the Board of Fire and Police Commissioners on July 13, 2016.