



City Council  
**COMMITTEE OF THE WHOLE**  
*City of Belvidere, Illinois*

Alderman Sheryl Prather	Chairman Building
Alderman Natalie Mulhall	Vice-Chairman Building
Alderman Ric Brereton	Chairman Finance and Personnel
Alderman Wendy Frank	Vice -Chairman Finance and Personnel
Alderman Tom Porter	Chairman Planning & Zoning
Alderman Mike McGee	Vice-Chairman Planning & Zoning
Alderman Clayton Stevens	Chairman Public Safety
Alderman Matthew Fleury	Vice-Chairman Public Safety
Alderman Marsha Freeman	Chairman Public Works
Alderman Daniel Snow	Vice-Chairman Public Works

**AGENDA**

May 23, 2022  
6:00 p.m.  
City Council Chambers  
401 Whitney Blvd., Belvidere, Illinois

Call to Order:

Roll Call:

Public Comment:

Public Forum:

Reports of Officers, Boards, and Special Committees:

1. Public Safety, Unfinished Business: None.
2. Public Safety, New Business:
  - (A) Police Department – Update.
  - (B) Police – Renew Software License for XRY.
  - (C) Police – Renew CellHawk Software License.

- (D) Police – GFL Environmental Service Agreement.
  - (E) Fire Department – Update.
  - (F) Fire – New Engine Procurement Update.
  - (G) Fire – Vacation Time Carry-Over.
3. Finance & Personnel, Unfinished Business: None.
4. Finance & Personnel, New Business:
- (A) Finance Department – Update.
5. Other:
- (A) Appointment of Paul Engelman as Chair of Planning and Zoning Commission.
  - (B) Appointment of Brenda Obilade to the IDA Public Library Board.
  - (C) St. James Church Parade Request.
6. Adjournment:

# *Belvidere Police Department*

Shane Woody - Chief of Police

Matthew Wallace - Deputy Chief, Investigations

Patrick Gardner - Deputy Chief, Patrol



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615 N. Main Street - Belvidere, IL 61008 - Phone 815-544-9626 - Fax 815-544-9603 - [www.ci.belvidere.il.us](http://www.ci.belvidere.il.us)

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TO: Mayor Morris and City Council

FROM: Chief Shane Woody

DATE: May 23, 2022

RE: Authorization to renew software license for XRY

The Belvidere Police Department is requesting authorization to renew the department's XRY software license. XRY is an investigative tool that allows trained detectives to use the XRY hardware and software to extract and copy forensically secure cellphone data which can be entered as evidence in a court of law with either consent from the owner or through a judge's order.

The Belvidere Police Department has used this technology over the last 5 years for approximately 250-500 cases ranging from murders, sex assaults, robberies, suspicious deaths, and narcotic investigations, to name a few.

The software license is a yearly renewal that provides software updates including the ability to access cellphones new to the market over the last year or any maintenance issues that the end user may encounter due to software or hardware malfunction. The cost of the XRY software renewal is 3,735.00

**Motion: To approve the renewal of the XRY software license. The cost is not to exceed \$3,735.00 and will be taken out of the contractual line item #01-5-210-6020.**

# *Belvidere Police Department*



Shane Woody - Chief of Police

Matthew Wallace - Deputy Chief, Investigations

Patrick Gardner - Deputy Chief, Patrol

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TO: Mayor Morris and City Council

FROM: Chief Shane Woody

DATE: May 23, 2022

RE: Authorization to renew CellHawk software license

The Belvidere Police Department is requesting authorization to renew the department's CellHawk subscription. CellHawk is a secure, web-based software that extracts evidence from call detail records and location-based data.

The Police Department when investigating major cases regularly receives cellphone tower data that can provide hundreds, if not thousands, of data points in longitude and latitude. That data has to be input into a map in order to determine an area a suspect may have travelled. Many cases have multiple suspects which requires this process to be done multiple time. CellHawk allows the investigator to digitally input this data and the program populates the information in seconds. This is probably the most common use of the software but one of several uses by investigators to document cellphone data.

The software license is a two-year renewal that provides software updates, maintenance, and unlimited technical support for 3 licenses.

**Motion: To approve the two-year renewal of the CellHawk software license. Cost not to exceed \$3,370.00 and will be taken out of the Belvidere Police Department Operations Account.**



**BELVIDERE**  
**POLICE**


*Matthew Wallace*  
**Deputy Chief—Investigations**

*Shane Woody*  
**Chief of Police**

*Patrick Gardner*  
**Deputy Chief—Patrol**

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**TO:** Mayor Morris and City Council  
**FROM:** Chief Shane Woody   
**DATE:** May 17, 2022  
**RE:** GFL Environmental Service Agreement

The Belvidere Police Department has received a 36-month service agreement effective May 1, 2022 for the disposal and pickup of waste material at the Police Range on 5526 Newburg Road. This agreement comes with an automatic 12-month renewal unless terminated by the customer or contractor 60 days prior to the expiration of the term agreement.

The monthly charges are \$54.43 plus a fuel surcharge of \$15.70. These charges are consistent with the fees paid since December, 2021.

**Motion:** To authorize signing of the 36-month GFL Environmental Service Agreement for the continued disposal and pickup of waste material at the Police Range at a cost of \$70.13 per month.

SW/sd



1215 Klement St | Fort Atkinson, WI 53538 | 1.800.248.2373

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Dear GFL Environmental Customer:

Thank you for being a valued partner with GFL!

Enclosed you will find an updated service agreement that lists your current service levels and rates as reflected in our system.

I would appreciate it if you would review the enclosed service agreement and:

1. Verify the current information is correct.  
If not correct, please make changes and initial next to the edit.
2. Sign the 1st page.
3. Mail the service agreement in the enclosed self-addressed envelope back to us to update our records.

My goal at GFL is to provide the highest level of service for all of my customers. I look forward to continuing our partnership and providing waste removal services for all of your needs.

If you have any questions or concerns, please contact me direct via e mail or phone.

Sincerely,

Tami Germundson  
Branch Sales Coordinator  
GFL Environmental Inc  
1215 Klement St  
Fort Atkinson WI 53538  
T: 920-568-2507 E: [tami.germundson@gflenv.com](mailto:tami.germundson@gflenv.com)



SALESPERSON # \_\_\_\_\_ FEL \_\_\_\_\_ REL \_\_\_\_\_ ROL \_\_\_\_\_ PO # \_\_\_\_\_

**SERVICE AGREEMENT**CUSTOMER #: U1-33137

SITE #: \_\_\_\_\_

New Account \_\_\_\_\_ Service Increase \_\_\_\_\_

Service Decrease \_\_\_\_\_ Cancel \_\_\_\_\_

Rate Increase \_\_\_\_\_ Rate Decrease \_\_\_\_\_

Other \_\_\_\_\_ Reason Code \_\_\_\_\_

**CUSTOMER MASTER/BILLING INFORMATION****SITE MASTER MAINTENANCE/SERVICE LOCATION**LEGAL NAME: BELVIDERE POLICE DEPT RANGENAME: BELVIDERE POLICE RANGEADDRESS LINE 1: 615 N MAIN STADDRESS LINE 1: 5526 NEWBURG RD

ADDRESS LINE 2: \_\_\_\_\_

ADDRESS LINE 2: \_\_\_\_\_

CITY: BELVIDERE STATE: ILCITY: BELVIDERE STATE: ILZIP CODE: 61008 PHONE: (815) - 544 - 9626ZIP CODE: 61008 PHONE: ( ) - \_\_\_\_\_ - \_\_\_\_\_

EMAIL: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

EFFECTIVE DATE OF AGREEMENT: 05/01/2022

	SERV #	SERV TYPE	QTY	CONT. SIZE	COMP. Y/N	ON CALL Y/N	FREQ	EXTRA PICK UP/HAUL RATE	BASE DISPOSAL CHARGE	MONTHLY BASE CHARGES
NEW		TRASH	1	2			OAM			\$54.43
OLD										

**OTHER CHARGES: Fuel, Environmental, Administrative, Compliance and Business Impact and other charges as shown on invoice***This Service Agreement ("Agreement") together with the Terms and Conditions set forth herein is a legally binding contract between Contractor and Customer, and the individuals executing this Agreement have all power and authority to do so. This Agreement may be executed in counterparts and by electronic transmission.*

GFL Solid Waste Midwest LLC

\_\_\_\_\_  
("Contractor")\_\_\_\_\_  
("Customer")

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

**TERMS AND CONDITIONS****SERVICES.** Customer grants Contractor the exclusive right to collect and dispose all of Customer's Waste Materials (as defined below). Contractor agrees to furnish the services and Equipment specified above, subject to the terms and conditions of this Agreement. Changes in collection frequency and type of Equipment may be agreed to orally or in writing, provided that no terms and conditions added by Customer shall be binding upon Contractor unless expressly accepted in writing by the Contractor's authorized officer. Contractor reserve the right to substitute similar but equivalent services. These terms and conditions supersede any customer issued agreements and/or purchase orders.**TERM.** The term of this agreement is 36 months commencing on the effective date and shall automatically renew for additional twelve month terms thereafter, unless either party provides notice to the other of non-renewal at least 60 days but not more than 120 days prior to the expiration of the then current term. If Customer terminates this Agreement other than as provided above, or if Contractor terminates due to Customer's breach (including nonpayment), Customer shall pay to Contractor, in addition to Contractor's legal fees, if any, liquidated damages in an amount equal to the average of the Customer's invoices for the prior twelve months multiplied by the number of months remaining in the term; or if Customer has not been serviced for twelve months, an amount equal to Customer's most recent monthly charge multiplied by the number of months remaining in the term. Customer acknowledges that Contractor has dedicated certain Equipment, personnel and/or incurred other debts/commitments to service Customer and has a right to profit in good faith in its relationship with the Customer. Customer acknowledges that the actual damages to Contractor in the event of termination are difficult to fix or prove, and the foregoing liquidated damages amount is reasonable and commensurate with the anticipated loss to Contractor resulting from such termination, and is a genuine pre-estimate of Contractor's anticipated damages and is not imposed as a penalty. The liquidated damages amount set out in this section do not include costs for removing the Equipment which will be billed as a separate charge by Contractor. Contractor may terminate this Agreement at any time with not less than ten (10) days' prior notice to Customer. Contractor shall have the right to match any offers given to Customer by a competitor.**EQUIPMENT.** All equipment furnished to Customer or used by Contractor ("Equipment") shall remain Contractor's exclusive property and shall be used only for the purposes intended by this Agreement. Customer shall not encumber, alter, move or overload the Equipment (by weight or volume), or compact Waste Materials once placed in the Equipment or otherwise utilize the Equipment for any purpose other than for the disposal of Waste Materials without Contractor's approval. If Contractor is assessed*(Additional Terms And Conditions On The Following Page)*

an overweight fine Customer shall reimburse Contractor for the costs of such fine. Customer shall pay an extra yardage and pickup fee for Waste Material not properly contained and any fees for contaminated recyclables. Customer shall maintain the Equipment and surrounding areas in a clean manner to enable Contractor to service the Equipment safely and efficiently. Customer shall secure the Equipment at all times to prevent unauthorized access and accepts sole responsibility for all losses and damage related to the Equipment, normal wear and tear excepted. Unless otherwise agreed in writing, where Customer fails to use Contractor's Equipment for the disposal of Waste Materials for ten days or more, Customer authorizes Contractor to remove the Equipment and terminate this Agreement on notice to Customer or to charge Customer a fixed rental fee of \$10.00 per day.

**NON-HAZARDOUS WASTE ONLY.** Customer represents and warrants that all materials to be collected by Contractor are nonhazardous solid waste and Recyclables ("Waste Materials") and will not contain: (i) any hazardous, biohazardous, infectious, radioactive, flammable, explosive, biomedical, or toxic waste as defined by applicable laws or regulations, including, without limitation, any hazardous waste regulated under the Resource Conservation & Recovery Act, 42 U.S.C. §§ 6901 *et seq.*, and associated regulations, 40 C.F.R. Part 261; and the Toxic Substance Control Act, 15 U.S.C. §§ 2601 *et seq.*, and associated regulations, 40 C.F.R. Part 761 (including PCBs in any concentration); (ii) other materials, that because of their chemical or physical state, pose a risk to human health or the environment; or (iii) materials that require special handling or disposal due to weight, size or composition such as tree stumps, concrete, appliances or similar types of materials ("Excluded Waste"). Recyclables shall include all materials that may be recycled or recovered provided that Recyclables deemed contaminated by the receiving facility shall be charged to Customer as Waste Material plus a re-routing fee for the cost of routing the contaminated Recyclables from a recycling facility to a waste facility. Customer shall remove Excluded Waste from the Equipment or other property, but if such materials are not removed by Customer immediately then Contractor may arrange for lawful disposal at the sole cost and expense of Customer. Title to and liability for Excluded Waste shall at all times remain with Customer. Customer shall be responsible for all costs associated with Excluded Waste, including, but not limited to, handling, loading, preparing, exhuming, transporting, storing, and disposing of Excluded Waste and any materials contaminated therewith. Title to Waste Materials (as defined above) including any value received in connection therewith, shall vest with Contractor upon collection. Customer shall at its expense provide any requested chemical characterization of waste to be collected and provide prior notice of any changes in the waste characteristics or generation process. Customer shall be solely responsible for complying with applicable laws mandating pretreatment, source separation or recycling.

**INDEMNITY.** Customer shall defend, hold harmless and indemnify Contractor, its officers, directors, members, affiliates, employees, and representatives from and against any and all damage to persons, property or both (including death) or other liabilities (including, but not limited to, reasonable investigation and legal expenses) resulting from the Customer's (or its employees, invitees or subcontractors) negligence or misconduct, violation of law, use of Equipment or breach of this Agreement.

**ACCESS.** Customer shall provide unobstructed access to the Waste Materials on the day of collection. If such access is not provided then Customer will be notified and Contractor may make additional collection attempts, subject to "extra pick-up" or additional charges. Contractor shall be excused from providing service if precluded from doing so due to reasons beyond its control. All enclosures must meet Contractor's enclosure standards. Customer represents and warrants that any right-of-way used by Contractor to access the Equipment is sufficient to bear the weight of the Equipment and Contractor's vehicles. Contractor shall not be responsible for any damage to any curb, driveway or subsurface or enclosure.

**CHARGES & PAYMENT.** Customer agrees to pay all invoice charges within ten days of the date of the invoice. If payment is not made when due, Customer agrees that Contractor may charge a late charge for which Customer is responsible in any amount up to the maximum amount allowed by applicable law. Contractor may suspend service or remove its Equipment if payment is late or for any other breach by Customer without prejudice to any of Contractor's other rights, and such suspension or removal shall not constitute termination of this Agreement unless Contractor so elects. Customer shall pay any applicable franchise fees, suspension and reinstatement related charges, container exchange and relocation charges, charges for payments rejected due to non-sufficient funds, and any environmental, fuel, compliance and business impact, administrative and other charges included on Customer's invoice whether implemented on or after the Effective Date. Contractor may, in its sole discretion, increase rates and charges to Customer for: (i) any new or change in law, regulation, permit or approval, including any fees, taxes, franchise fees, tolls, host charges or similar charges related to Contractor's business; (ii) any increase in processing, recycling, treatment, disposal or transportation costs; (iii) any increase in the Consumer Price Index or successor index; (iv) weights of Waste Material being higher than those estimated; or (v) change in Contractor's charges or rate programs. In addition, Contractor may increase or impose additional charges for reasons other than those set forth above upon prior written notice (which notice may be contained in an invoice) and consent by Customer which may be evidenced verbally, in writing, or by the actions and practices of the parties including payment. Customer shall have conclusively agreed to any Change in Terms or any invoiced amounts upon the earlier of: (i) payment of the invoice; or (ii) failure of Customer to deliver a written objection within thirty days after the notice date. If Customer does not consent to such increase, Contractor may terminate this Agreement upon written notice to Customer. Customer acknowledges and agrees that any rate or charge assessed or increased is not represented to be an offset or pass through of Contractor's costs, and that such rates or charges may actually reflect an amount for profit or margin.

**DISPUTES, ARBITRATION, JURY TRIAL & CLASS ACTION WAIVER.** Except for claims by Contractor for collection of its fees or indemnity or claims by Customer against Contractor for damage to real property or improvements thereon, the parties knowingly, voluntarily and irrevocably agree that at the election of either party any controversy arising between them (WHETHER RELATED TO THIS AGREEMENT OR ANY PRIOR AGREEMENT) shall be resolved by BINDING ARBITRATION under the rules of the American Arbitration Association governed by and enforceable under the Federal Arbitration Act, and judgment on the award may be entered by any court having jurisdiction. Customer acknowledges the service Contractor provides to it impacts interstate commerce and agrees that any dispute about the enforceability or scope of the agreement to arbitrate shall be decided by the arbitrator. The parties' mutual promises contained herein, including to arbitrate certain disagreements, rather than litigate them before courts or other bodies, provides adequate consideration therefor. THE PARTIES EACH HEREBY WAIVE TRIAL BY JURY IN ANY ACTION, PROCEEDING, COUNTERCLAIM OR CROSS-CLAIM BROUGHT BY ANY OF THEM AGAINST THE OTHER WHETHER IN ARBITRATION OR AS OTHERWISE EXCEPTED ABOVE AND FURTHER WAIVE THE RIGHT TO PARTICIPATE AND/OR BE REPRESENTED IN ANY CLASS ACTION, ANY ACTION ON A CONSOLIDATED BASIS OR ANY OTHER COLLECTIVE OR REPRESENTATIVE PROCEEDING. THE PARTIES AGREE THAT NO ACTION MAY BE MAINTAINED AS A CLASS ACTION OR PURSUED ON A CONSOLIDATED BASIS IN ARBITRATION OR OTHERWISE. Any action (including arbitration) by Customer against Contractor whether related to this Agreement or any prior Agreement, must be brought within one year from the date of any alleged wrongful act. Any proceedings shall be conducted in the location where services are rendered by Contractor to the Customer and governed by the laws of that state. Customer shall promptly notify Contractor in writing via certified mail of any alleged breach by Contractor and allow Contractor a reasonable period of time to cure, but in any event no less than ten days. Customer's failure to give notice of an alleged breach as required by this section shall be deemed a waiver of any such claim. If any proceeding is brought by Contractor in connection with this Agreement Contractor shall be entitled to recover its legal fees and costs leading up to and incurred in that action in addition to any other relief to which it may be entitled. Contractor shall not be liable for any indirect, incidental or consequential damages and its aggregate liability, if any, arising out of this Agreement shall not exceed the aggregate amount paid to Contractor by Customer for the prior twelve month period, regardless of the recovery sought. This paragraph and Customer's representations, warranties and indemnification shall survive termination of the Agreement.

**CHANGE OF TERMS.** Except as otherwise agreed herein or as may be prohibited by applicable law, Contractor and Customer agree that Contractor may change the preprinted terms and conditions of this Agreement in the future.

**MISCELLANEOUS.** CONTRACTOR MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ALL ARE EXPRESSLY DISCLAIMED. If there is a conflict in this Agreement between terms which are preprinted and those which are handwritten, the handwritten language shall govern. If there is a conflict between this Agreement and any other agreement or purchase order between Customer and Contractor, the terms of this Agreement shall govern. Customer consents and agrees that Contractor may monitor and record calls and that any contact information provided by Customer, including, but not limited to, telephone numbers and e-data, may be used by Contractor and its affiliates, and their respective employees, agents and service providers, for any and all communications (including, but not limited to: service issues, marketing and debt collection), which consent may not be unilaterally or orally revoked without the mutual written agreement of both parties. Customer represents that it is the subscriber or user of any contact information provided to Contractor by Customer. This Agreement is binding on the parties and their successors and assigns, provided Customer may not assign this Agreement without the prior written consent of Contractor. This Agreement constitutes the entire understanding between the parties regarding the subject matter hereof and supersedes all prior negotiations. The invalidity of any provision of this Agreement shall not invalidate the remaining provisions.





**BELVIDERE  
FIRE  
DEPARTMENT**

**123 S. State St.  
Belvidere, IL 61008**

**Fire Chief and Administration Offices**

**(815)544-2242**

**Fax (815)544-2278**

05/18/2022

Re: New Fire Engine Procurement

Dear Chief Schadle and Council,

As per your request we have started a committee to explore and find the best option to replace a current fire engine that is aging and at times, hard to maintain. I wanted to update you on the progress of our new engine committee and some of the updates we are getting back from the vendors we've had contact with so far. The committee is composed of myself, F.F. Matt Loudenberg from B-Shift, F.F. Aaron Pihl from C-Shift, and Alderman Clayton Stevens who will be joining us as well. We plan on having our first official meeting on Monday the 23rd of May and meeting with our first vendor at that time to go over what they have to offer and what price estimates we are looking at. We will also be setting up future dates and a time frame having this process accomplished by. We will also be looking at other vendors we want to get pricing for.

As per our conversation, we have in our fiscal year 2023 Budget to replace an engine which has been budgeted for approximately \$480,000.00. So far, I have received pricing from two different manufacturers on a couple different vehicles and options they have available. I want to give you and the city council a heads up on what we have been coming up with and what the market looks like.

Unfortunately, with the way the economy has been and the lack of production on many different levels, there is a lack of stock vehicles being produced and at slower rates. With inflation at an all-time high there has been a rise in the cost of these vehicles and longer wait times for production, especially in the custom market. A large portion of the stock vehicles that are being produced are anywhere from 8-12 months out and manufacturers are saying 18-24 months on a custom truck. There are a couple vehicles that will be done early fall, but only 1-2 of them are what we are looking for, the rest are higher in cost or not what we are looking at for specifics.

With the pricing on the vehicles, I have found so far from the 2 vendors we checked, the average price of the stock vehicles that are planned or in production and may not be able to make changes to, have been \$650,000.00. This is for the lower priced vehicles with lesser options and standard frames/suspensions. I have also talked to several local fire departments that have recently purchased a new fire engine and all came back with similar answers. Most were custom and ordered a year ago and the following prices are approximate.

1. South Elgin bought an E-One engine @ \$725,000.00 (Winter 2021 received)

2. Hampshire Fire. bought a Pierce engine @ \$735,000.00 (Spring 2022 received)

These prices reflect a 35-45% increase in inflation over what we have budgeted with no sign of relief in the near future. I have also checked the used fire truck market and have only found 1 vehicle that was a year old and priced at \$695,000.00. Otherwise, the rest I have seen are over 7 years old and I feel we would fall into the same problems we are having now with high maintenance costs and down times.

Of course, we will continue to research and check with other vendors to see what is available and how pricing is with them. I know the committee will come up with the best available options for us to choose from that will benefit the department as well as the City and citizens of Belvidere.

Thank you for your time and of course if you have any questions, feel free to reach out to me or any member of the committee at any time.

Thanks again,

Lt. Jason Swanson

Belvidere Fire Dept.  
815-544-2740 (Sta.2)



**BELVIDERE  
FIRE  
DEPARTMENT**

**123 S. State St.  
Belvidere, IL 61008**

Fire Chief and Administration Offices

(815)544-2242

Fax (815)544-2278

**To:** Mayor Morris and City Council

**From:** Chief Shawn Schadle

**Date:** May 17, 2022

**Re:** For May 23 2022, Committee Meeting:

**Vacation Carryover:**

The following two firefighters have just completed their 1-year probationary period on 4/23/22 and as a result did not have adequate time to use up all their vacation time from fiscal 2022. I would like to request that they are allowed to carry those days over.

- #1069 Troy Vandebroek has 6 days to carryover and
- #1070 Zach Bullard has 5 days to carryover.

*Chief Shawn Schadle*

# Memo

**To:** Aldermen and City Clerk

**From:** Mayor Clinton Morris

**cc:**

**Date:** May 18, 2022

**Re:** Appointment of Paul Engelman as Chair of Planning and Zoning

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Each year the Mayor must appoint, with advice and consent, one of the members of the Planning and Zoning Commission as chairman. Historically, the Commission has elected their own chair and the Mayor has honored that recommendation. The Commission has elected Mr. Engelman to serve a second one-year term as chairman. As such, I offer my appointment of Paul Engelman as Chairman of the Planning and Zoning Commission for your consideration

**RECOMMENDED MOTION:** Motion to consent to the appointment of Paul Engelman as Chairman of the Planning and Zoning Commission.



# LIBRARY BOARD OF TRUSTEES Application

The Ida Public Library Board of Trustees is seeking applicants to serve on the Library Board of Trustees. If you are interested in serving on the Library Board, please fill out this application along with a current resume and return it to the Library or email to [director@idapubliclibrary.org](mailto:director@idapubliclibrary.org)

### Responsibilities

To advocate for the library in the community, to oversee the general operation of the library and monitor its effectiveness, to establish policy, to determine the budget, to conduct public relations, and to plan for the future of the library.

### Duties

Attend all board meetings and participate appropriately. Read board minutes and other materials sent out before the board meeting. Be informed about all phases of the library operation. Serve on committees as assigned by the board president. Lend your experience and leadership to the board for the good of the library. Actively participate in workshops and activities. Participate in fundraising activities. Visit the library often and be acquainted with its services by using them. Be an advocate for the library.

### Qualifications

Possess a true sense of the library's enormous importance to the economic, social and educational life of the community. Have an appreciation for the library and a desire to provide the best possible services for the community. Maintain a sensitivity to the political conditions in the community. Must reside in the city of Belvidere.

### Skills, Beliefs, Abilities

- The ability to work with people.
- The skill to lead and preside at board meetings.
- The ability to plan.
- The belief in the importance of access to the materials of lifelong independent learning for everyone.
- The ability to communicate effectively.

### Appointments

The trustee is accountable to the taxpayers and the people served by the library. Library Trustees are appointed by the Mayor and confirmed by the City Council. There is no monetary compensation for this position. Trustees serve a three-year term and may be eligible to serve multiple terms. The Ida Public Library Board of Trustees meets on the fourth Tuesday of each month at 7:00pm. Special meetings are sometimes called, and committee meetings may be held in addition to Board meetings.

### To Apply

Submit completed application along with a resume to [Director@idapubliclibrary.org](mailto:Director@idapubliclibrary.org).

**Please direct questions to the Library Director**

Date 03/11/2022

Name Brenda Obilade

Address 1108 S. Main St. Belvidere

*\*Must reside in Belvidere*

Phone \_\_\_\_\_

Email \_\_\_\_\_

### Why are you interested in serving on the Library Board of Trustees?

I'm interested in joining the Library Board of Trustees because my family has benefited from so many of the libraries services and I would love to be able to contribute to the direction and planning of Ida Public Library going forward.

### How often do you use the Belvidere Public Library? What other libraries are you familiar with?

I make weekly visits to the library with my kids. Before the pandemic, we participated in a lot of the children's story times and activities. We also utilize Tumble Books, Hoopla, and interlibrary loan services on a regular basis. I'm not very familiar with other libraries, but I hear about some of the services through Cherry Valley and other libraries through the homeschool community.

Continued

**Please share your opinion on the importance of libraries.**

The library is a regular part of my family's life. Ida has contributed to my children developing a love of reading as well as connecting my family to the greater community. I view libraries as one of the great equalizers in our society as it provides access to a free education, community, and essential life resources to parents and children, English Language Learners, job seekers, or other adults.

**What challenges do you think our library faces?**

I'm aware of issues with the reliability of funding from the community and some issues regarding the maintenance of an older building. I would imagine it is also a challenge for any library to figure out the best ways to connect to the local community and navigating which resources and programming need to be prioritized.

**Please describe any experience or expertise you have that you feel would be beneficial to the Board of Trustees.**

My training and previous work as a school psychologist provided me with a wealth of information regarding children's educational needs, as well as a knowledge of factors which limit families access to resources. In addition, as a homeschooling parent, I've gained a lot of familiarity with useful educational resources for children outside of the public school environment.

**How long have you lived in Belvidere?**

I have lived in Belvidere for 10 years.

**What segment(s) of the Belvidere community do you feel you represent? (Possible examples: retiree, parent of young children, small business owner, etc.)**

I feel I represent parents of young children as well as the homeschooling community. I have four children between the ages of three and eight all of which are currently educated at home. My husband and children are also multilingual, which gives me insight to some of the struggles of finding resources in other languages and the need for ensuring accessibility to non-native speakers in our community.

**Do you presently serve in any other appointed position on a Board, Commission or Committee?**

*If yes, what position? If no, do you have previous experience on a Board or Commission?*

I do not have previous experience working for a board or commission.

**Please add any other information you would like to share.**

I would really love an opportunity to participate on the board and to help advocate for our community library.

**Thank you for your interest in service to the community of Belvidere.**

Applicant Signature

*Brenda O'Neil*

# Brenda Obilade

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1108 S. Main St. Belvidere, IL 61008

## Summary

Homeschool mom and library enthusiast seeking opportunity to contribute to her community.

## Experience

**Rockford Public Schools: Rockford, IL**

August 2012-January 2019

School Psychologist

- Conducted individual evaluations for students to determine educational, social, and emotional needs and communicated findings to staff and parents/guardians through reports.
- Analyzed individual, group, school, and district data to determine effectiveness of individual and small group interventions as well as effectiveness of school wide initiatives.
- Scheduled and conducted a variety of meetings necessary in the educational environment including IEP, MTSS, Behavioral Intervention Plans, 504, and PBIS

**Mahomet Public School District: Mahomet IL**

August 2011-June 2012

School Psychologist Intern

- Provided educational and social/emotional interventions, conducted evaluations, wrote reports, and communicated findings in meetings under the direct supervision of certified school psychologist.

**Various Livingston and Grundy County School Districts**

January 2009-June 2008

Substitute Teacher

- Provided instruction in Pre-K through high school level classrooms.

**Illinois State University-Psychological Services Center**

August 2009-May 2011

Program Evaluation Assistant

- Designed and conducted surveys to determine effectiveness of campus wide programming, then analyzed data and presented results

**A Generation Ahead**

January 2007-December 2008

Assistant Teacher

- Provided care to children in infant, toddler, preschool, and school aged classrooms.

## Education

**Illinois State University, Normal, IL**

May 2012

Specialist in School Psychology

**Benedictine University, Lisle, IL**

December 2008

BA in Psychology

Honors: Summa Cum Laude

## Additional Skills

- Currently homeschooling four children including curriculum design and implementation as well as assessment of children's progress
- Currently volunteering with the Community Science program through Severson Dells.

# City of Belvidere • Illinois

City Hall: 401 Whitney Blvd.  
Belvidere, Illinois 61008-3710  
(815) 544-2612 • Fax (815) 544-3060  
cityclerk@ci.belvidere.il.us

## APPLICATION FOR BELVIDERE PARADE PERMIT

To the City Council of the City of Belvidere, Illinois: The sponsor or sponsors named in this application hereby apply to the Belvidere City Council for a permit to hold a parade or procession as specified below. I/we represent that the information stated in this application is true to the best of my/our knowledge, information and belief.

1. Names, ages and addresses of sponsoring persons or group in control, or those responsible for the parade or procession. (Individuals must be 18 or older.)

Knights of Columbus Council 1735 St James  
Church - 402 Church St Belvidere -  
Contact John Fitzpatrick GK - 134 Broadwood  
De Poplar Grove - Age 69

2. Date, starting time, and duration of proposed parade or procession.

June 19th, 2022 Sunday Start time at 1:00 PM  
Feast of Corpus Christi

3. Purpose of proposed parade or procession.

Celebration is the triumphant liturgical procession

4. Proposed route of parade or procession.

St James Church - West on Church St to Main St  
North to Jubilo East to Warren South to  
Church West Back to Church

5. Total number of participants expected. 50 + 150 on parade route  
and Alters at home along parade route



6. Total number and type of anticipated participating.

--Vehicles (number and type)

No Vehicles to Be Used.

--Floats (number and type)

1 Float - Covered walking the Parade Route

--Bands (number and type)

No

--Animals (number and type)

No

--Other parade or procession features (specify number and types)

No -

7. Number of spectators anticipated along route.

200 + 300

8. Description and locations of related commercial or non-commercial activities.

No Commercial Activities - we will be stopping

9. Any special traffic, parking, or law enforcement problems anticipated (give details)

Want to parade in the street along route - will need to possibly close one side of Main Street for the procession.

The sponsoring persons or group understands that they are responsible for the proper conduct of the parade or procession and agree to cooperate with all law enforcement personnel in conducting a safe, orderly and lawful parade or procession. They further understand that they and all participants and spectators will be subject to all applicable statutes, ordinances and official parade regulations.

Any person signing on behalf of a group or corporation represents that he/she is authorized to sign this application on behalf of the entire group or corporation.

Sponsor(s):

Krista Aldumbus  
St James Church

By:

John Fitzpatrick GK -