

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: June 3, 2019

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7:09 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: R. Brereton, G. Crawford, W. Frank, M. Freeman,  
M. McGee, T. Porter, T. Ratcliffe, D. Snow and C. Stevens.  
Absent: M. Borowicz.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Director of Buildings Kip Countryman, City Treasurer Thornton, Public Works Director Brent Anderson, Community Development Planner Gina DelRose, Fire Chief Hyser, Police Chief Woody, City Attorney Drella and City Clerk Arco.

(2) Pledge of Allegiance:  
Invocation:

(3) Public Comment:

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of May 20, 2019; as presented.

Motion by Ald. Ratcliffe, 2<sup>nd</sup> by Ald. Crawford to approve the minutes of the regular meeting of the Belvidere City Council of May 20, 2019. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.

(5) Public Hearing:

- (A) Annexation Agreement Relating to Real Property Generally Located at Irene Road and Graham Road, Belvidere, Illinois.

Mayor Chamberlain opened the public hearing at 7:13 p.m. and read the notice that appeared in the Boone County Journal on May 10, 2019. Mayor Chamberlain asked if there was anyone who wished to address the public hearing, there being none the public hearing closed at 7:14 p.m.

(6) Special Messages: None.

(7) Approval of Expenditures: None.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of May 7, 2019 through May 20, 2019.
- (B) Belvidere Fire Department Overtime Report of May 8, 2019 through May 21, 2019.

Let the record show these reports were placed on file.

- (C) Minutes of Committee of the Whole – Public Safety and Finance and Personnel of May 28, 2019.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Frank to approve the minutes of Committee of the Whole – Public Safety and Finance and Personnel of May 28, 2019.

Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Brereton. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #454H – 2<sup>nd</sup> Reading: An Ordinance Amending Subdivision II, Inspector of Division 2 Administrator of Article IV Plumbing of Chapter 22, of the City of Belvidere Municipal Code.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Ratcliffe to pass Ord. #454H. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton and Crawford. Nays: None. Motion carried.

- (B) Ord. #455H – 2<sup>nd</sup> Reading: An Ordinance Amending Sections 74-258 and 74-259 of the City of Belvidere Municipal Code.

Motion by Ald. Freeman, 2<sup>nd</sup> by Ald. Ratcliffe to pass Ord. #455H. Roll Call Vote: 9/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford and Frank. Nays: None. Motion carried.

- (C) Ord. #456H – 2<sup>nd</sup> Reading: An Ordinance Authorizing the Execution of an Annexation Agreement between the City of Belvidere and Belrock Services LLC.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. McGee to pass Ord. #456H. Roll Call Vote: 9/0 in favor. Ayes: McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank and Freeman. Nays: None. Motion carried.

- (D) Ord. #457H – 2<sup>nd</sup> Reading: An Ordinance Granting a Zoning District Change from RH, Rural Holding District to GI, General Industrial District (2054 & 2136 Graham Road).

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Crawford to pass Ord. #457H. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman and McGee. Nays: None. Motion carried.

- (E) Ord. #458H – 2<sup>nd</sup> Reading: An Ordinance Granting a Special Use to Allow Outdoor Storage within the GI, General Industrial District (2054 & 2136 Graham Road).

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Snow to pass Ord. #458H. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee and Porter. Nays: None. Motion carried.

(10) New Business:

- (A) Res. #2098-2019: A Resolution Approving an Extension for Expiration of a Special Use (Ord. #273H) pursuant to Section 150.904 (K) of the City of Belvidere Municipal Code.

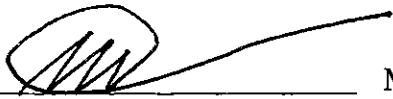
Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Porter to adopt Res. #2098-2019. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee, Porter and Ratcliffe. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Public Safety and Finance and Personnel of May 28, 2019.

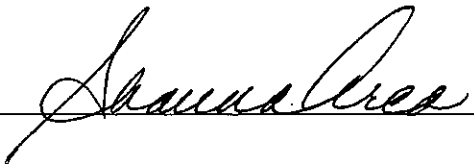
- (A) Motion to approve the vacation/holiday carryover for Dan Smaha of 67 hours from FY19 to FY20. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe and Snow. Nays: None. Motion carried.
- (B) Motion to approve purchasing Workforce Now Payroll Solutions, Workforce Now HCM Solutions and Year End Forms from ADP (Option 3). The cost is to be split between General Fund, Water/Sewer and the Library based on number of employees from each department. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.
- (C) Motion to approve the Construction Services Work Order Amendment in the amount of \$9,350 for the WWTP Sludge Thickening Project. This work will be paid for from the Sewer Depreciation Fund. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Brereton. Nays: None. Motion carried.
- (D) Motion to approve the Change Order #3 for the WWTP Sludge Thickening Project in the amount of \$8,844. This work will be paid for from the Sewer Depreciation Fund. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton and Crawford. Nays: None. Motion carried.
- (E) Motion to approve the proposal from R&R Electric for the LED lighting upgrade at the Street Department, subject to receiving the ComEd Incentive for indoor lighting, for a net cost to the City of \$9,782.50. Roll Call Vote: 9/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford and Frank. Nays: None. Motion carried.
- (F) Motion to approve the block party request of CASA on August 24, 2019. First Street will be closed from South State Street to Pearl Street from 11 a.m. until 3 p.m. Roll Call Vote: 9/0 in favor. Ayes: McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank and Freeman. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Porter, 2<sup>nd</sup> by Ald. Crawford to adjourn meeting at 7:32 p.m.  
Aye voice vote carried. Motion carried.

  
\_\_\_\_\_ Mayor

Attest:

  
\_\_\_\_\_ City Clerk