

**MINUTES OF THE REGULAR QUARTERLY MEETING OF THE
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON JULY 19, 2017 IN THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Gonzalez called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:30 PM.

ROLL CALL: All Commissioners were personally and physically present in the meeting room. No Commissioner was absent. No Commissioner attended by electronic or remote methods. Also present was Fire Chief Al Hyser, Police Chief Jan Noble, Deputy Police Chief Matthew Wallace, and Police Sergeant Daniel Smaha. No members of the public were present.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: The proposed Minutes of the following Board Meetings were distributed for consideration: March 2, 2017 Special Meeting; March 16, 2017 Special Meeting; April 19, 2017 Regular Quarterly Meeting; May 3, 2017 Special Meeting; June 14, 2017 Special Meeting; June 28, 2017 Special Meeting; July 5, 2017 Special Meeting; and July 13, 2017 Special Meeting. Secretary Phillips presented a correction on Page 5 of the proposed Minutes of the March 2, 2017 Special Meeting as to Candidate Gill. Commissioner Hunter made a verbal Motion To Approve the proposed Minutes of March 2, 2017 Special Meeting As Amended and of the March 16, 2017 Special Meeting; April 19, 2017 Regular Quarterly Meeting; May 3, 2017 Special Meeting; June 14, 2017 Special Meeting; June 28, 2017 Special Meeting; July 5, 2017 Special Meeting; and July 13, 2017 Special Meeting. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the proposed Minutes of the March 2, 2017 Special Meeting; March 16, 2017 Special Meeting; April 19, 2017 Regular Quarterly Meeting; May 3, 2017 Special Meeting; June 14, 2017 Special Meeting; June 28, 2017 Special Meeting; July 5, 2017 Special Meeting; and July 13, 2017 Special Meeting were approved.

COMMUNICATIONS:

A. *Bills Payable.* NONE.

B. *Police Chief's Report.*

Police Chief Jan Noble reported as follows:

- 1) Probationary Police Officer Cameron Worley is on Step III of the Field Training Officer Program ("FTO") and is doing very well;
- 2) Probationary Police Officer Joseph Danielak is on Step I of the Field Training Officer Program ("FTO") and is doing exceptionally well; and

3) The Police Department is scheduled for send one police officer candidate to initial training on August 13, 2017.

C. Fire Chief's Report.

Fire Chief Hyser reported as follows:

- 1) Probationary Fire Fighter Stephen Meade has successfully completed the Fire Academy and is now assigned to C Shift and is doing very well; and
- 2) Probationary Fire Fighter Todd Winnie and is now assigned to C Shift and is doing very well; and
- 3) The Three months evaluations of the newly hired Fire Fighters are imminent.

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

A. Police – Review Report of Psychological Examination Reports of Adam Mears.

The Board then reviewed the written report of the Psychological Examination of Police Officer Candidate for Original Appointment Adam Mears. Commissioner Hunter made a verbal Motion To Find That Police Officer Candidate Adam Mears had successfully completed the Psychological Examination of the Hiring Process. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and Police Officer Candidate Adam Mears has successfully completed the required Psychological Examination of the Hiring Process.

B. Police – Review Medical Evaluation of Adam Mears.

The Board then reviewed the written report of the Medical Examination of Police Officer Candidate for Original Appointment Adam Mears. Sgt. Smaha reported that he received a verbal reprot from the medical examining agency that Candidate Mears had successfully passed the Tuberculosis Test, but the Board had not yet received written confirmation that Adam Mears had passed the Tuberculosis Test. Commissioner Phillips made a verbal Motion To Find That Police Officer Candidate Adam Mears had successfully completed the Medical Examination of the Hiring Process contingent on the Board's receipt of written confirmation that Adam Mears had successfully passed the Tuberculosis Test. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and Police Officer Candidate Adam Mears has successfully completed the required Medical Examination of the Hiring Process contingent on the Board's receipt of written confirmation that Adam Mears had successfully passed the Tuberculosis Test.

C. Police – Appointment of Probationary Police Officer.

Commissioner Hunter made a verbal Motion To Appoint Adam Mears as a Probationary Police Officer for the City of Belvidere contingent on the Board's receipt of written confirmation that Adam Mears had successfully passed the Tuberculosis Test. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and that Adam Mears is hereby appointed as a Probationary Police Officer for the City of Belvidere contingent on the Board's receipt of written confirmation that Adam Mears had successfully passed the Tuberculosis Test.

D. Fire – Miscellaneous.

Fire Chief Hyser then inquired as to whether the Board would consider amending its Rules and Regulations to authorize Preference Points for an original Fire fighter's prior service as a Fire Intern. The Fire Chief noted that the Belvidere Fire Department last operated a Fire Cadet Program during Calendar Year 2013. Commissioner Phillips made a verbal Motion To Authorize the Fire Chief to consult with the Board's Attorney as to possibly amending the Board's Rules and Regulations to authorize Preference Points for a Candidate's prior service as a Fire Intern. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and that the Fire Chief is hereby authorized to consult with the Board's attorney as to preference points for prior service as a Fire Intern.

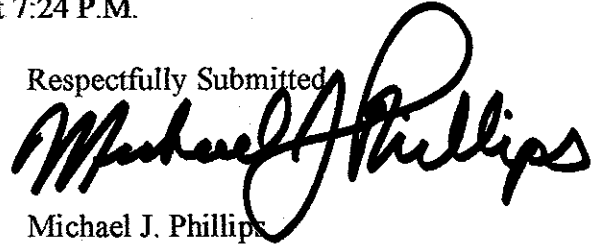
The Fire Chief then discussed the need for the Board to notify the Candidates who had been removed from the Final Eligibility Register because of the Candidates' failure to successfully complete a required step of the Hiring Process. Secretary Phillips said he would issue those letters of notification shortly.

Lastly, the Fire Chief reminded the Board that the Final Eligibility Register for original appointment as a Fire Fighter will expire in June of 2018. Preceding that expiration the Fire Chief will be busy as part of the process to create new Promotional Lists for the ranks of Fire Captain and Fire Lieutenant. Those two Fire Department Promotional Lists are scheduled to expire on April 15, 2018, which is the same time as the new Final Eligibility Register is being completed.

ADJOURNMENT:

Commissioner Hunter made a verbal Motion To Adjourn. Chair Gonzalez verbally seconded this Motion. A voice vote was held and Chair Gonzalez declared the Motion as Passed and the meeting was adjourned. The Meeting adjourned at 7:24 P.M.

Respectfully Submitted



Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners

APPROVED by Vote of the Board of Fire and Police Commissioners on Nov. 17, ²⁰²⁰~~2017~~.