

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: August 19, 2019

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7:00 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: R. Brereton, G. Crawford, W. Frank, M. Freeman,  
M. McGee, T. Porter, T. Ratcliffe and C. Stevens.  
Absent: M. Borowicz and D. Snow.

Alderman Snow arrived at 7:05 p.m.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Director of Buildings Kip Countryman, City Treasurer Thornton, Public Works Director Brent Anderson, Community Development Planner Gina DelRose, Fire Captain Schadle, Police Chief Woody, City Attorney Drella and City Clerk Arco.

(2) Pledge of Allegiance:  
Invocation:

(3) Public Comment: Jeff Carlisle – Aldermen Compensation Examples.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of August 5, 2019; as presented.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Ratcliffe to approve the minutes of the regular meeting of the Belvidere City Council of August 5, 2019. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages:

(A) Mayor Chamberlain reported Buchanan Street Stroll was a success.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,818,210.47  
Water & Sewer Fund Expenditures: \$ 381,224.39

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. McGee to approve the General & Special Fund Expenditures in the amount of \$1,818,210.47. Roll Call Vote: 9/0 in favor.  
Ayes: Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Brereton.  
Nays: None. Motion carried.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Porter to approve the Water & Sewer Fund Expenditures in the amount of \$381,224.39. Roll Call Vote: 9/0 in favor.  
Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton and Crawford.  
Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of July 30, 2019 through August 12, 2019.
- (B) Belvidere Fire Department Overtime Report of July 31, 2019 through August 13, 2019.
- (C) Monthly Report of Community Development Department/Planning Department for July 2019.
- (D) Monthly Reports of Building Department for July 2019.
- (E) Monthly Treasurer's Report of July 2019.
- (F) Monthly General Fund Report of July 2019.
- (G) Monthly Water/Sewer Report of July 2019.
- (H) Minutes of City-County Coordinating Committee of July 10, 2019.
- (I) Minutes of Planning and Zoning Commission of August 13, 2019.

Let the record show these reports and minutes were placed on file.

- (J) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of August 12, 2019.

Motion by Ald. Brereton, 2<sup>nd</sup> by Ald. Snow to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of August 12, 2019.  
Roll Call Vote: 9/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford and Frank. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #463H – 2<sup>nd</sup> Reading: An Ordinance Amending Section 151.45, Erosion and Sediment Control Requirements of the Belvidere Municipal Code.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Porter to pass Ord. #463H. Roll Call Vote: 9/0 in favor. Ayes: McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank and Freeman. Nays: None. Motion carried.

(B) Ord. #464H – 2<sup>nd</sup> Reading: An Ordinance Amending Section 14-453, Regulation of the Belvidere Municipal Code. (Video Gaming).

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Ratcliffe to pass Ord. #464H. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman and McGee. Nays: None. Motion carried.

(C) Ord. #465H – 2<sup>nd</sup> Reading: An Ordinance Amending Division 1 of Article VI, Finance of Chapter 2, Administration, Section 114-42 and Appendix A of the City of Belvidere (NSF).

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Freeman to pass Ord. #465H. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee and Porter. Nays: None. Motion carried.

(10) New Business:

(A) Ord. #466H – 1<sup>st</sup> Reading: An Ordinance Approving a Replat Titled Anderson Subdivision.

(B) Ord. #467H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Permit a Mural within the CB, Central Business District (427 South State Street).

(C) Ord. #468H – 1<sup>st</sup> Reading: An Ordinance Amending Section 118-34, Dangerous, Dead or Diseased Trees of the City of Belvidere Municipal Code.

Let the record show Ordinances #466H, #467H and #468H were placed on file for first reading.

Motions forwarded from City-County Coordinating Committee of July 10, 2019.

(A) Motion to approve TRC invoice #362936 in the amount of \$1,146.58 with a 50/50 split between the county and city. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee, Porter and Ratcliffe. Nays: None. Motion carried.

(B) Motion to approve Engel Electric Company invoice #26726 in the amount of \$696.82 with a 50/50 split between the county and city. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe and Snow. Nays: None. Motion carried.


Motions forwarded from Building, Planning and Zoning and Public Works of  
August 12, 2019.

- (A) Motion to approve the Construction Engineering Services Agreement from CES, Inc. in an amount not-to-exceed \$76,954 for the Wycliffe Lift Station Improvement Project. This work will be paid for from Sewer Connection Fees #0510. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.
- (B) Motion to approve the Construction Engineering Services Agreement from CES, Inc. in an amount not-to-exceed \$30,809 for the Appleton Forcemain Extension Project. This work will be paid for from Sewer Connection Fees #0510. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Brereton. Nays: None. Motion carried.
- (C) Motion to approve the proposal from Northern Illinois Tractor & Equipment to purchase a B&B partial tilt trailer at a cost of \$8,894. This trailer will be paid for from Capital Funds. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton and Crawford. Nays: None. Motion carried.
- (D) Motion to approve the proposal from Collins Sanitary in the amount of \$5,770 per day to remove the sediment from the reservoir at Well #3. This work will be paid for from Water Department line item #61-5-810-6040. Roll Call Vote: 9/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford and Frank. Nays: None. Motion carried.
- (E) Motion to authorize the Belvidere Police Department to hire an entry level police officer in September 2019. Roll Call Vote: 9/0 in favor. Ayes: McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank and Freeman. Nays: None. Motion carried.
- (F) Motion to approve purchasing one (1) mobile dual head radio and four (4) portable radios with chargers. The cost of this purchase which includes installation is \$16,868.56. This is a FY20 budgeted item to be paid from Capital Funds. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman and McGee. Nays: None. Motion carried.

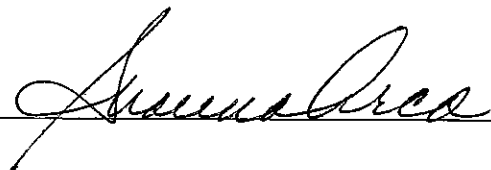
(G) Motion to approve the appointments of Loretta Swanson and Sue Holmes to the Ida Public Library Board of Trustees. Roll Call Vote: 9/0 in favor.  
Ayes: Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee and Porter. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Porter to adjourn meeting at 7:26 p.m.  
Aye voice vote carried. Motion carried.

  
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Mayor

Attest:

  
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City Clerk