

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON AUGUST 31, 2016 IN THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Gonzalez called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:30 PM.

ROLL CALL: Commissioners Gonzalez and Hunter were personally and physically present in the meeting room. Commissioner Phillips was absent at the beginning of the Meeting. No Commissioner attended by electronic or remote methods. Also present was Police Chief Jan Noble, Deputy Police Chief Shane Woody, Police Sergeant Matthew Wallace, and Fire Chief Al Hyser. Also present was Board Counsel, Roberta Holzwarth. A member of the public, Jean Baker, was also present.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: As there were no proposed Minutes that were ready for review, none were discussed or approved.

COMMUNICATIONS:

A. Bills Payable.

Chair Gonzalez presented an Invoice from C.O.P.S. and F.I.R.E. Personnel Testing in the amount of \$ 160.00 for the administration of a Polygraph Examination. Commissioner Hunter made a verbal Motion To Pay this Invoice. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and the submitted Invoice was approved for payment.

Chair Gonzalez presented an Invoice from C.O.P.S. and F.I.R.E. Personnel Testing in the amount of \$ 320.00 for the administration of two Polygraph Examinations. Commissioner Hunter made a verbal Motion To Pay this Invoice. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and the submitted Invoice was approved for payment.

B. Police Chief's Report.

Police Chief Jan Noble did not present a report.

C. Fire Chief's Report.

Fire Chief Hyser did not present a report.

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

(A) Fire – Review Polygraph Examination Reports.

No such reports had yet been received by the Board. Commissioner Hunter made a verbal Motion To Postpone Consideration of these Polygraph Examination Reports until the Board's next Meeting. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and the Board will consider the Polygraph Examination Reports during the Board's next meeting, provided that such reports are available then.

(B) Fire – Authorize Candidates to continue onto the next phase of the Testing Process.

Since the Polygraph Examination Reports were not available for the Board's review, Chair Gonzalez made a verbal Motion To Postpone the Oral Interviews of the Fire Fighter Candidates until the Board's next Meeting. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Nay
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and the Board will conduct the Oral Interviews of these Fire Fighter Candidates during the Board's next meeting, provided that such reports are available then.

Commissioner Phillips then arrived at approximately 6:50 PM.

(C) Police – Review Psychological Examination Reports for entry level police candidates.

The Board then reviewed the Psychological and Medical Examination Reports of Police Candidates Matthew Korn and Mark “Rich” Weiland. Commissioner Phillips noted that part of the Medical Examination Report of Mark Weiland was not signed by a “licensed physician” as required by the Board’s Rules and Regulations. Police Sergeant Matthew Wallace stated that before the Board’s next meeting, he would endeavor to obtain and deliver to the Board a signed statement from a “licensed physician” as to Mark Weiland’s medical qualifications to be a police officer.

(D) Police – Authorize Candidates to continue onto the next phase of the testing process.

Commissioner Phillips made a verbal Motion To Find that Police Officer Candidate Matthew Korn had successfully passed the medical and psychological examinations and to appoint him as a probationary police officer for the City of Belvidere. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and

Commissioner Phillips made a verbal Motion To Postpone the September 7, 2016 Special Meeting of the Board further action on Police Officer Candidate Mark “Rich” Weiland’s application. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Chair Gonzalez	Aye
Commissioner Phillips	Aye
Commissioner Hunter	Aye

Chair Gonzalez declared the Motion as Passed and the Board will consider the Application of Police Officer Candidate Mark “Rich” Weiland during the Board’s September 7, 2016 Special Meeting.

ADJOURNMENT:

Commissioner Hunter made a verbal Motion To Adjourn. Chair Gonzalez seconded this Motion. A voice vote was held and Chair Gonzalez declared the Motion as Passed and the meeting was adjourned. The Meeting adjourned at 7:32 P.M.

Respectfully Submitted,

/s/ Michael J. Phillips

Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners