

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: September 21, 2020

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois  
at 7:15 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: D. Arevalo, R. Brereton, M. Fleury, W. Frank, M. Freeman (by  
teleconference), M. McGee, T. Porter, T. Ratcliffe (by teleconference), D.  
Snow (by teleconference), and C. Stevens.

Absent: None.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Public Works Director Brent Anderson, Fire  
Chief Al Hyser, Police Chief Shane Woody, Director of Buildings Kip Countryman,  
Community Development Planner Gina DelRose, City Attorney Mike Drella and City  
Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation:

(3) Public Comment:

(A) Justin Lynch spoke on a traffic stop by the Boone County Sheriff's Department.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
September 8, 2020; as presented.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Arevalo to approve the minutes of the regular meeting  
of the Belvidere City Council of September 8, 2020. Roll Call Vote: 9/0/1 in favor.

Ayes: Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Ratcliffe, Snow and Stevens.

Nays: None. Abstain: Porter. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Report of Growth Dimensions by Executive Director Pam Lopez-Fettes.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$3,310,017.22  
Water & Sewer Fund Expenditures: \$ 507,451.83

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Porter to approve the General & Special Fund Expenditures in the amount of \$3,310,017.22. Roll Call Vote: 10/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Arevalo. Nays: None. Motion carried.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Porter to approve the Water & Sewer Fund Expenditures in the amount of \$507,451.83. Roll Call Vote: 10/0 in favor. Ayes: Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo and Brereton. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime for August 2020.
- (B) Monthly Report of Belvidere Fire Department Overtime for August 2020.
- (C) Monthly Report of Community Development Department/Planning Department for August 2020.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits and Case Reports for August 2020.
- (E) Monthly General Fund Report for August 2020.
- (F) Monthly Water/Sewer Fund Report August 2020.
- (G) Monthly Financial Report for August 2020.
- (H) Monthly CD Investments for August 2020.

Let the record show these reports were placed on file.

(I) Budget Update Report.

Budget and Finance Director Becky Tobin Presented Budget Update Report.

(J) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of September 14, 2020.

Motion by Ald. Porter, 2<sup>nd</sup> by Ald. Arevalo to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of September 14, 2020. Roll Call Vote: 10/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton and Fleury. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #492H – 2<sup>nd</sup> Reading: An Ordinance Authorizing the Sale of a Municipal Parking Lot. (Former Manley lot) Tabled August 3, 2020.

City Attorney Mike Drella gave an update on Sale of Municipal Parking Lot.

(10) New Business:

- (A) Ordinance #505H – 1st Reading: An Ordinance Authorizing the Acquisition of Property for the Logan Avenue Right of Way Expansion.

Let the record show that Ordinance #505H was placed on file for first reading.

- (B) Resolution #2020-2020 – A Resolution Approving the Bylaws of the Rock River Watershed Group.

Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Fleury to adopt Resolution #2020-2020. Discussion took place. Roll Call Vote: 10/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Fleury and Frank. Nays: None. Motion carried.

- (C) Resolution #2021-2020 – A Resolution in Support of a Pedestrian and Bike Path Connection Between the City of Belvidere and the Village of Poplar Grove.

Motion by Ald. Porter, 2<sup>nd</sup> by Ald. Fleury to adopt Resolution #2021-2020. Discussion took place. Roll Call Vote: 10/0 in favor. Ayes: McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Fleury, Frank and Freeman. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of September 14, 2020.

- (A) Motion to approve the recommendations by the Historic Preservation Commission for the Downtown Façade Grant Improvements in an amount not-to-exceed \$17,652.00. Roll Call Vote: 10/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Fleury, Frank, Freeman and McGee. Nays: None. Motion carried.
- (B) Motion to approve the engineering services work order from Baxter & Woodman, in an amount not-to-exceed \$9,900.00, to complete the WWTP Fiscal Sustainability Plan. This work will be paid for from the Sewer Department Line Item #61-5-820-6190. Roll Call Vote: 10/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Arevalo, Brereton, Fleury, Frank, Freeman, McGee and Porter. Nays: None. Motion carried.

Belvidere City Council  
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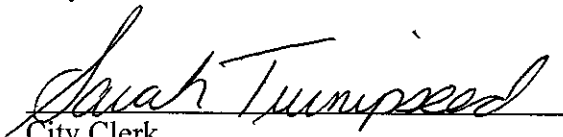
- (C) Motion to approve the low bid from Williams Brothers Construction, Inc. in the amount of \$3,740,000.00, to complete the 2018 WWTP Improvement Project, contingent on the IEPA Loan offer. This work will be paid for from the proceeds of the IEPA Loan. Discussion took place. Roll Call Vote: 10/0 in favor. Ayes: Snow, Stevens, Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Porter and Ratcliffe. Nays: None. Motion carried.
- (D) Motion to approve the low bid from Northern Illinois Service Company, in the amount of \$11,473.00 for the demolition of 407 West Madison Street. This work will be paid for from grant funds. Discussion took place. Roll Call Vote: 10/0 in favor. Ayes: Stevens, Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe and Snow. Nays: None. Motion carried.
- (E) Motion to appoint Carl Gnewuch as Chairman of the Planning and Zoning Commission. Roll Call Vote: 10/0 in favor. Ayes: Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Porter, 2<sup>nd</sup> by Ald. Arevalo to adjourn meeting at 7:46 p.m. Aye voice vote carried. Motion carried.

  
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Mayor

Attest:

  
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City Clerk