

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: October 21, 2019

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7:00 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: R. Brereton G. Crawford, W. Frank, M. Freeman,  
M. McGee, T. Porter, D. Snow and C. Stevens.  
Absent: M. Borowicz and T. Ratcliffe.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Director of Buildings Kip Countryman, City Treasurer Thornton, Public Works Director Brent Anderson, Community Development Planner Gina DelRose, Fire Chief Hyser, Deputy Chief Gardner, City Attorney Drella and City Clerk Arco.

(2) Pledge of Allegiance:  
Invocation:

(3) Public Comment:

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of October 7, 2019; as presented.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Brereton to approve the minutes of the regular meeting of the Belvidere City Council of October 7, 2019. Roll Call Vote: 8/0 in favor.  
Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Snow and Stevens.  
Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages:

Mayor Chamberlain presented a Rotary International Proclamation to Claire Garrett.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,977,974.03  
Water & Sewer Fund Expenditures: \$ 535,657.06

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Crawford to approve the General & Special Fund Expenditures in the amount of \$1,977,974.03. Roll Call Vote: 8/0 in favor. Ayes: Crawford, Frank, Freeman, McGee, Porter, Snow, Stevens and Brereton. Nays: None. Motion carried.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Porter to approve the Water & Sewer Fund Expenditures in the amount of \$535,657.06. Roll Call Vote: 8/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Snow, Stevens, Brereton and Crawford. Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of September 24, 2019 through October 7, 2019.
- (B) Belvidere Fire Department Overtime Report of September 25, 2019 through October 8, 2019.
- (C) Monthly General Fund Report for September 2019.
- (D) Monthly Treasurer's Report for September 2019.
- (E) Monthly Water/Sewer Report for September 2019.
- (F) Monthly Community Development/Planning Department Report for September 2019.
- (G) Monthly Building Department Revenue Report, Violation Report and Commercial Summary Report for September 2019.
- (H) Minutes of Planning and Zoning Commission of October 8, 2019.

Let the record show these reports and minutes were placed on file.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of October 14, 2019.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Frank to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of October 14, 2019. Roll Call Vote: 8/0 in favor. Ayes: Freeman, McGee, Porter, Snow, Stevens, Brereton, Crawford and Frank. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord. #470H – 2<sup>nd</sup> Reading: An Ordinance Amending Section 110-91, Stop Streets, of the City of Belvidere Municipal Code to add Garfield Avenue at West 5<sup>th</sup> Street as a Two Way Stop.

Motion by Ald. Brereton, 2<sup>nd</sup> by Ald. McGee to pass Ord. #470H. Roll Call Vote: 8/0 in favor. Ayes: McGee, Porter, Snow, Stevens, Brereton, Crawford, Frank and Freeman. Nays: None. Motion carried.

- (B) Motion to approve city attorney drafting an ordinance for gas use tax and an agreement with NICOR to collect tax. Tabled October 7, 2019.

(10) New Business:

- (A) Ord. #471H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Permit a Planned Development within the CB, Central Business District (Container Park – 300 South Main Street).

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of October 14, 2019.

- (A) Motion to approve waiving the Building and Zoning fees in the amount of \$871 for the Habitat for Humanity home at 531 E. Locust Street. Roll Call Vote: 8/0 in favor. Ayes: Porter, Snow, Stevens, Brereton, Crawford, Frank, Freeman and McGee. Nays: None. Motion carried.
- (B) Motion to approve the Work Authorization for Construction Engineering Services from CES, Inc. in an amount not-to-exceed \$11,050 for the Sanitary Sewer Manhole Rehabilitation Project. This work will be paid for from Sewer line item #61-5-820-6040. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee and Porter. Nays: None. Motion carried.
- (C) Motion to approve the proposal from Klinefelter Drywall & Painting, in the amount of \$8,250 for repainting the exterior block portions of City Hall. The cost of this work will be paid for from line item #01-5-110-6010 Building Maintenance. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Brereton, Crawford, Frank, Freeman, McGee, Porter and Snow. Nays: None. Motion carried.
- (D) Motion to approve the low bid from Timber Industries LLC in the amount of \$9,300 for grinding of the City's branch pile. This work will be paid for from line item #01-5-310-6826. Roll Call Vote: 8/0 in favor. Ayes: Brereton, Crawford, Frank, Freeman, McGee, Porter, Snow and Stevens. Nays: None. Motion carried.
- (E) Motion to approve the low bid from PDC Laboratories for the groundwater monitoring at Belvidere Municipal Landfill #1 from July 2020 until August 2021. Roll Call Vote: 8/0 in favor. Ayes: Crawford, Frank, Freeman, McGee, Porter, Snow, Stevens and Brereton. Nays: None. Motion carried.

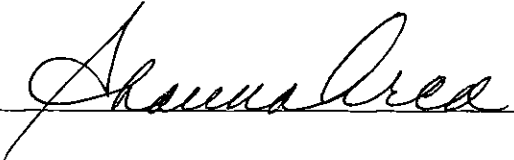
- (F) Motion to approve street closure on October 31, 2019 from 5 p.m. until 9 p.m. with 7<sup>th</sup> Avenue closed between Starr Street and W. 5<sup>th</sup> Street for Belvidere First Assembly of God. Roll Call Vote: 8/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Snow, Stevens, Brereton and Crawford. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Porter to adjourn meeting at 7:31 p.m. Aye voice vote carried. Motion carried.

  
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Mayor

Attest:

  
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City Clerk