

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON NOVEMBER 14, 2018 IN THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Gonzalez called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:30 PM.

ROLL CALL: All Commissioners were personally and physically present in the meeting room. No Commissioner attended by electronic or remote methods. Absent was Fire Chief Al Hyser. Police Department Shane Woody and Deputy Police Chief Matthew Wallace were present. Board Counsel Roberta Holzwarth was present. No members of the public were present.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: Prior to the Meeting, the Board Secretary distributed by email the proposed Minutes of the March 21, 2018, June 6, 2018, June 20, 2018, July 25, 2018, October 17, 2018 and October 30, 2018 of the Board. By consensus, the Board decided to Postpone Consideration of these proposed Minutes until the next Board Meeting.

COMMUNICATIONS:

A. *Bills Payable.* NONE.

B. *Police Chief's Report.*

Police Chief Shane Woody presented the following report:

(1) Probationary Police Officer Abonce is now in Step IV of the FTO Program under the supervision of FT Officer King. On November 24, 2018, he is expected to advance to Step V (solo patrol assignment).

(2) In the absence of the Fire Chief, he reminded the Board that the Fire Department will be conducting the following Promotional and Retirement Ceremonies:

(a) November 26, 2018 at 10:00 AM – Swearing-In of New Firefighter Joseph Erber in the City Council Chambers;

(b) November 29, 2018 at 1:00 PM – Retirement Reception for Fire Captain Holmes at Fire Station #1; and

(c) November 30, 2018 at 10:00 AM – Promotion of Fire Lieutenant David Burdick to the rank of Fire Captain and Promotion of Firefighter Chad Cunningham to the rank of Fire Lieutenant in the City Council Chambers.

C. *Fire Chief's Report.*

As Fire Chief Hyser was absent (on vacation), there was no report presented.

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

(A) *Amendment to Rules and Regulations – Police Preference Points.*

Board Counsel Roberta Holzwarth made a presentation and distributed amendments to the Board's Rules and Regulations to establish educational preference points in the Police Promotional Process. Several amendments were made after discussion was held. Board Counsel Holzwarth stated that if the Board approved these changes tonight, they would go into affect on November 26, 2018. Commissioner Phillips made a verbal Motion To Approve the changes to the Board's Rules and Regulations as amended. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

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|-----------------------|-----|
| Commissioner Phillips | Aye |
| Commissioner Hunter | Aye |
| Chair Gonzalez | Aye |

Chair Gonzalez declared the Motion as Passed and the Board's Rules and Regulations are hereby amended as of November 26, 2018 to create educational preference points in the Police Promotional Process.

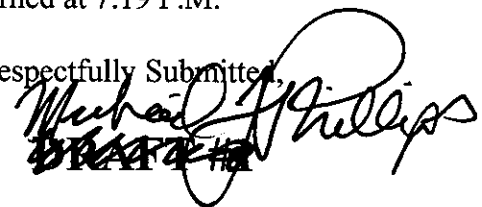
(B) *Discussion of physical agility test for entry level applications.*

The Police Chief then informed the Board of new information that he had received during a recent training session: several municipalities had abolished the Physical Agility Test as a mandatory pre-employment requirement because of concerns about potential liability. Board Counsel Holzwarth presented her legal opinion on this possibility, including but not limited to the lack of Illinois and Federal Appellate and Supreme Court decisions on this legal issue. The Board took no Action on this Agenda Item.

ADJOURNMENT:

Commissioner Hunter made a verbal Motion To Adjourn. Commissioner Phillips verbally seconded this Motion. A voice vote was held and Chair Gonzalez declared the Motion as Passed and the Meeting was adjourned. The Meeting adjourned at 7:19 P.M.

Respectfully Submitted,



Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners

APPROVED by Vote of the Board of Fire and Police Commissioners on January 9, 2018.