

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE & POLICE COMMISSION OF THE CITY
OF BELVIDERE HELD ON November 20, 2019 IN THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL

CALL TO ORDER: Special Meeting of the Board of Fire and Police Commission called to Order at 6:08pm.

ROLL CALL: Present: Commissioner Hunter and Commissioner Phillips

Absent: Commissioner Gonzalez

No Commissioner attended by electronic or remote methods.

PUBLIC COMMENT: There was not Public Comment presented.

APPROVING OF MINUTES: Postponed.

COMMUNICATIONS:

A. Bills Payable.

The Board reviewed the following invoices:

(1) from COPS & FIRE Personnel Testing an invoice dated October 10, 2019 for online application law enforcement (67 sold) and advertising costs (Blue Line and Boone County Journal) in the amount of \$1,698.00. Given PayPal credit of \$1,612.49. Leaving total balance due of \$85.51; and

(2) from Radiology Consultants of Rockford Ltd. an invoice dated September 24, 2019 for X-Ray exam of chest for Jacob Hendrickson in the amount of \$195.00; and

(3) from Swedish American (a division of UW Health) an invoice dated October 16, 2019 for various test for fire candidate Jacob Hendrickson in the amount of \$809.20;and

(4) from Swedish American (a division of UW Health) an invoice dated October 16, 2019 for various tests for police candidate Edward Kasperovich in the amount of \$343.00.

(5) from Holmstrom Kennedy PC an invoice dated September 10, 2019 in the amount of \$67.50.

(6) from COPS & FIRE Personnel Testing an invoice dated September 12, 2019 for fire service pre-employment psychological on Jacob Hendrickson in the amount of \$450.00.

(7)from Personnel Evaluation Inc. an invoice dated August 31, 2019 for evaluation profile of Jacob Hendrickson (fire candidate) in the amount of \$20.00.

(8) from COPS & FIRE Personnel Testing an invoice dated August 21, 2019 for fire service pre-employment polygraph for Jacob Hendrickson in the amount of \$160.00.

(9) from COPS & FIRE Personnel Testing an invoice dated August 21, 2019 for law enforcement pre-employment psychological for Edward Kasperovich in the amount of \$450.00.

(10) Trans Union invoice - Action of invoice was postponed until police department can investigate reason for invoice.

Commissioner Hunter motioned to pay all nine invoices submitted. 2nd by Commissioner Phillips. Roll Call Vote was held with the following results:

Commissioner Hunter Aye
Commissioner Phillips Aye

B. Police Chief's Report:

Police Chief Shane Woody reported as follows:

(1) Probationary Officer Kasperovich is in 10th week at Suburban Police Academy (College of DuPage) Police Department received word that officer was not putting forth enough effort in leadership role as expected. Police Department sent department field

training officer to school to discuss situation with Officer. Department will continue to monitor situation. Officer Kaperovich is scheduled to graduate on December 20, 2019.

(2) FOIA Request received by Police Department about removal of candidate from list during interview process. Department will reply to request for documents.

C. *Fire Chief's Report: None.*

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. *Fire -None.*

B. *Police- Review of entry level candidate scores for written and peer interview.*

Review of entry level candidates scores for written and peer interview. Motion to accept list after review by Commissioner Hunter, 2nd by Commissioner Phillips. Roll Call Vote was held with the following results:

Commissioner Hunter Aye
Commissioner Phillips Aye
Motion carried.

C. *Police-Establish initial eligibility list.*

Reviewed list. Motion to establish initial eligibility list by Commissioner Hunter, 2nd by Commissioner Phillips. Roll Call Vote was held with the following results:

Commissioner Hunter Aye
Commissioner Phillips Aye
Motion carried.

D. *Police-Set date for final eligibility list.*

Date to establish final eligibility list is set for December 11th, 2019. Commissioner Gonzalez made a motion to extend an offer of employment, conditioned upon successful completion of the required medical and psychological examinations. 2nd by Commissioner Hunter. Roll Call Vote was held with the following results:

Commissioner Hunter Aye
Commissioner Phillips Aye
Commissioner Gonzalez Aye

Motion carried.

E. *Police- Authorize psychological and medical for entry level candidate.*

Commissioner Gonzalez made a motion to authorize psychological and medical exams for candidate Kasperovich. 2nd by Commissioner Hunter. Roll Call Vote was held with the following results:

Commissioner Hunter Aye
Commissioner Phillips Aye
Commissioner Gonzalez Aye

Motion carried.

F. *Police- Set date to review testing for entry level and promotional candidates.*

Date previously set for special meeting on Thursday, August 29, 2019 at 6:00p.m. in council chamber in City Hall.

OTHER BUSINESS:

A. *Police Department Disciplinary Matter (the Commission may go into executive session pursuant to 5 ILCS 120/2 (c) (1) to discuss the discipline or termination of a specific employee).*

Motion by Commissioner Gonzalez to move to and appear on agenda for special meeting of Belvidere Fire & Police Commission Thursday, August 29, 2019. Roll Call Vote was held with the following results:

Commissioner Hunter Aye
Commissioner Phillips Aye
Commissioner Gonzalez Aye

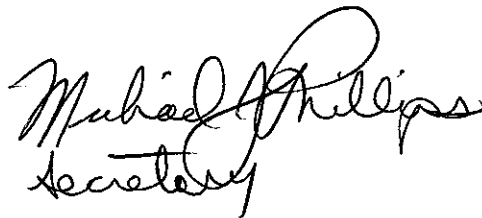
Motion carried.

ADJOURNMENT:

Meeting adjourned at 8:15p.m. Aye voice vote carried. Motion carried.



John Hunter
Secretary of the Board of the Fire and Police Commission

Approved on 6/10/2020. 
Secretary