

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: January 21, 2020

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois  
at 7:00 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: R. Brereton, G. Crawford, W. Frank, M. Freeman,  
M. McGee, T. Porter, T. Ratcliffe, D. Snow and C. Stevens.  
Absent: None.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Director of Buildings Kip Countryman,  
Community Development Planner Gina DelRose, Public Works Director Brent  
Anderson, Fire Chief Hyser, Police Chief Woody, City Attorney Drella and City Clerk  
Turnipseed.

(2) Pledge of Allegiance:  
Invocation:

(3) Public Comment: None.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
January 6, 2020; as presented.

Motion by Ald. Porter, 2<sup>nd</sup> by Ald. Snow to approve the minutes of the regular meeting of  
the Belvidere City Council of January 6, 2020. Roll Call Vote: 9/0 in favor. Ayes:  
Brereton, Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays:  
None. Motion carried.

(B) Approval of minutes of the special meeting of the Belvidere City Council of  
January 13, 2020; as presented.

Motion by Ald. Ratcliffe, 2<sup>nd</sup> by Ald. Snow to approve the minutes of the special meeting  
of the Belvidere City Council of January 13, 2020. Roll Call Vote: 9/0 in favor. Ayes:  
Crawford, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Brereton. Nays:  
None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations: None.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,445,034.04  
Water & Sewer Fund Expenditures: \$ 467,629.72

Motion by Ald. McGee, 2<sup>nd</sup> by Ald. Crawford to approve the General & Special Fund Expenditures in the amount of \$1,445,034.04. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton and Crawford. Nays: None. Motion carried.

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Snow to approve the Water & Sewer Fund Expenditures in the amount of \$467,629.72. Roll Call Vote: 9/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford and Frank. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Community Development Department/Planning Department for December 2019.
- (B) Monthly Report of Building Department Revenues, Residential Building Permits and Case Reports for December 2019.
- (C) Yearly Report of Building Department Revenues, Residential Building Permits and Case Reports for CY 2019.
- (D) Monthly General Fund Report for December 2019.
- (E) Monthly Water/Sewer Fund Report December 2019.
- (F) Monthly Treasurer Report for December 2019.
- (G) Minutes of Planning and Zoning Commission of January 14, 2020.

Let the record show these reports and minutes were placed on file.

- (H) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of January 13, 2020.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Snow to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of January 13, 2020. Roll Call Vote: 9/0 in favor. Ayes: McGee, Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank and Freeman. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Motion to approve city attorney drafting an ordinance for gas use tax and an agreement with NICOR to collect tax. Tabled October 7, 2019.

(10) New Business:

- (A) Ord. #481H – 1<sup>st</sup> Reading: An Ordinance Amending Chapter 150, Zoning Ordinance, of the Municipal Code (Section 150.013 Definitions, Sections 150.105(C)(4)-150.105(C)(9) Planned Business, General Business, Central Business, Planned Industrial, General Industrial and Heavy Industrial Districts land uses, Section 150.204(D) Commercial Land Uses and Appendix C: Land Use Summary Chart. Specifically, the amendments are in regards to Adult-use Cannabis dispensaries and cultivation centers.
- (B) Ord. #482H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow In-Vehicle Sales or Service (Automatic Car Wash) Within the GB, General Business District (1125 North State Street).
- (C) Ord. #483H – 1<sup>st</sup> Reading: An Ordinance Amending Chapter 106, Taxation, of the Belvidere Municipal Code to Add a New Article XI, Municipal Cannabis Retailers Occupation Tax.

Let the record show Ord. #481H, #482H and #483H were placed on file for first reading.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of January 13, 2020.

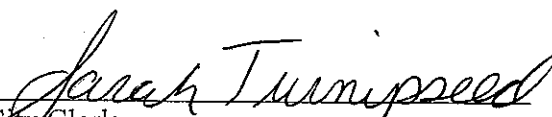
- (A) Motion to approve the migration of the City Hall email system to the PSB email system with the city paying 25% of the cost of a message archiver, spam filter and other necessary hardware as well as 100% of user licenses. Roll Call Vote: 9/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman and McGee. Motion carried.
- (B) Motion to forward the Municipal Cannabis Retailer's Occupation Tax, as introduced, to the full City Council in ordinance form. Roll Call Vote: 9/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Brereton, Crawford, Frank, Freeman, McGee and Porter. Motion Carried.

(11) Adjournment:

Motion by Ald. Crawford, 2<sup>nd</sup> by Ald. Porter to adjourn meeting at 7:11p.m. Aye voice vote carried. Motion carried.

  
\_\_\_\_\_  
Mayor

Attest:

  
\_\_\_\_\_  
City Clerk